Mountain State University™

Individualized Study Registration Form

Spring 2008-09

Last Name_____ First Name_____ Middle Initial_____

Social Security Number_____-_____-_____ Student ID# -_____

Address_____ Telephone Number_____

City_____ State_____ Zip Code_____

Major_____ Concentration _____ Circle One: Associate or Bachelor

Ethnic Group (circle one): 1 Nonresident Alien 2 Black, Non-Hispanic 3 American Indian or Alaskan Native
4 Asian or Pacific Islander 5 Hispanic 6 White, Non-Hispanic 7 Unknown
Country of Citizenship: _____ Date of Birth: _____ Gender (circle one): Female Male
Data will be used for statistical purposes only

Dept. Prefix	Course No.	Section No.	Course Name	Credit Hours	ADD	Credit or Audit

METHOD OF PAYMENT FOR TUITION (Check one of the options listed below) **Tuition Amount**:$_____

- _____ I applied for financial aid.
- _____ Please bill my credit card for the following amount $_____.

_____ _____
Credit Card Number and Name Expiration Date

- _____ I enclosed a check, money order, or cashier's check for the following amount $_____. Please make check payable to Mountain State University.
- _____ Military or Employer Assistance. Please indicate the type of assistance and attach billing authorizations.

By signing this form I agree to the following: I understand that the full tuition/fees are due at the time of registration either through a check, credit card payment, financial aid or other approved assistance. This registration form will not be processed until payment arrangements are verified. I understand I am responsible for purchasing my textbooks for the courses above through the Mountain State University Distance Learning bookstore. I understand that I cannot drop individualized study courses after one week following the date of registration and must pay in full for the course(s) listed above. I understand that students must hereby affirm their participation in each individualized study course within ten (10) working days of their initial registration.

Payment must be made in full at time of registration. Students have one week to add/drop individualized study courses. After the first week, students not receiving financial aid **WILL NOT** receive a refund. A student must receive financial aid to be eligible for a refund. This refund calculation applies upon withdrawal from the institution. A refund **IS NOT** calculated on partial withdrawals. For financial aid recipients that withdraw from all courses, a refund will be calculated on the 60% point of the term designated for the specific course.

_____ _____ _____ _____
Student's Signature Date Advisor's Signature** Date

Spring Registration: December 16, 2008 – April 15, 2009** An advisors signature is not required. You may contact an academic advisor by calling 1-800-766-6067 ext 1347, 1579, 1415 or 1651. Students are responsible for the courses they choose. The student will be required to follow the withdrawal or transfer policies set forth by Mountain State University, and pay any appropriate charges and/or fees.

5/12/2008