

WITHDRAWAL PERMIT

- Campus
- Beckley
 - MSU Martinsburg
 - MSU Center Township
 - MSU Orlando

Name _____
Last First Middle

Social Security Number _____ Student ID Number _____

Major _____ Semester _____ Year _____

- Traditional Independent Study
- Cohort Completion Date (must be obtained from Student Services) _____

Dept	Number	Section	Course Name	Day(s)	Time(s)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

To better assist MSU students in the future, please check the reason(s) for withdrawing:

- | | | | |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> Class Size | <input type="checkbox"/> Transportation | <input type="checkbox"/> Need Prerequisite | <input type="checkbox"/> Attendance |
| <input type="checkbox"/> Classroom/Facility | <input type="checkbox"/> Work Conflicts | <input type="checkbox"/> Too Many Hours | <input type="checkbox"/> Not Needed |
| <input type="checkbox"/> Change in Day/Time | <input type="checkbox"/> Not Challenging | <input type="checkbox"/> Instructor Communication | <input type="checkbox"/> Financial |
| <input type="checkbox"/> Instructor Commitment | <input type="checkbox"/> Too Challenging | <input type="checkbox"/> Assignments/Grading/Testing | <input type="checkbox"/> Illness |
| <input type="checkbox"/> Personal | | | |

Comments _____

SIGNATURES— A refund schedule for students who withdraw completely from the University is available in each semester's schedule of classes, online at Cougar Web, or from the registration office on any campus. There is no refund if you withdraw from an independent study, cohort or online course.

I understand that by signing this form I will be responsible for part or all of the charges on my student account.

Student (1) _____ Date _____

Student Services (2) _____ Date _____

For Student Services and Student Account use only	
Enrollment hours:	_____
Date:	_____
Full or Partial:	_____
Financial Aid: Yes ___ No ___	
Date Processed:	_____
Processed by:	_____
Applied to Account:	_____