



CLEP INFORMATION

COMPUTER-BASED CLEP POLICIES AND PROCEDURES

1. CLEP examinations are offered Monday through Friday at 9:00 a.m. – 3:00 p.m. Individuals wanting to test **must** pre-register with the Testing Center as to accommodate the schedule listed above.
2. To pre-register, a student will need to complete the CLEP registration form and present a check or money order payable to Mountain State University for **\$15** to secure a seat. On the day of the examination, each tester will need to present a check or money order made payable to CLEP for **\$72**. The fee for optional essays is **\$10**. Payment by credit card is also accepted.

NOTE: Due to seats being limited and reserved ahead of time, testers will be responsible for missed or canceled examination dates. Any tester who misses or cancels their examination date will **STILL** be responsible for the \$15.00 owed to Mountain State University for the seat reserved. **NO EXCEPTIONS!!!**

3. All students **must** present photo ID on the day of testing.
4. A 2009 CLEP Study Guidebook is available for viewing in the Testing Center. However, this book may not leave the office. Testing staff will provide the examinee with a copy upon request. Additionally, students may download the CLEP Sampler for free at www.collegeboard.com/clep, as well as individual subject guides for \$10 each.
5. At the end of the testing session, a screen will offer candidates the option to cancel or report their test score. If they choose to report their score, the Test Center Administrator will print score reports for each candidate. ETS will send official score reports to the score recipients designated by candidates within two days of receiving the candidate data from the testing institution.
6. Students **are not** allowed to bring any items to the testing session such as a calculator, paper, periodic table, etc. Any examination requiring the use of special materials includes such items in the test itself.
7. Students will receive a score report immediately after completing the exam. Colleges and universities will receive an official score report within 4 - 6 weeks of the test date.
8. **Retest Policy** – The CLEP program has a long-standing policy that an exam may not be retaken within a 6-month period. Therefore, you must wait a **minimum of 6 months** to retake an exam per CLEP guidelines.

COLLEGE LEVEL EXAMINATION PROGRAM - (CLEP)
Mountain State University

CLEP SUBJECT EXAM	MINIMUM ACCEPTABLE SCORE*	CREDIT HOURS	MSU EQUIVALENT
Composition & Literature			
American Literature	50	6	ENGL 302 & 303
Analyzing and Interpreting Literature	50	6	Humanities/Fine Arts Electives
English Composition	50	6	ENGL 101 & General Elective
English Literature	50	6	ENGL 307 & 308
Freshmen College Composition	50	6	ENGL 101 & General Elective
Foreign Languages			
College French I	50	6	Humanities/Fine Arts Elective
College French II	59	12	Humanities/Fine Arts Elective
College German I	50	6	Humanities/Fine Arts Elective
College German II	60	12	Humanities/Fine Arts Elective
College Spanish I	50	6	SPAN 101 & 102
College Spanish II	63	12	SPAN 101, 102, 201, & 204
History and Social Science			
American Government	50	3	POLI 201
Human Growth and Development	50	3	PSYC 212
Introduction to Educational Psychology	50	3	Social Science Elective
Introductory Psychology	50	3	PSYC 201
Introductory Sociology	50	3	SOCI 201
Social Sciences and History	50	6	Social Sciences Electives
History of the US I: Early Colonizations to 1877	50	3	HIST 203
History of the US II: 1865 to the Present	50	3	HIST 204
Western Civilization I: Ancient Near East to 1648	50	3	HIST 101
Western Civilization II: 1648 to the Present	50	3	HIST 102

CLEP SUBJECT EXAM	MINIMUM ACCEPTABLE SCORE*	CREDIT HOURS	MSU EQUIVALENT
Humanities			
Humanities	50	6	Humanities/Fine Arts Electives
Science and Mathematics			
Biology	50	6	BIOL 101 & 102
Chemistry	50	6	CHEM 211 & CHEM 212
Natural Sciences	50	6	Natural Science Electives
Calculus	50	4	MATH 210
College Algebra	50	3	MATH 120
College Mathematics	50	6	MATH 102 & 112
Business			
Financial Accounting	50	3	ACCT 211
Information Systems & Computer Applications	50	3	Computer Elective
Introductory Business Law	50	3	LGLS 298
Principles of Macroeconomics	50	3	ECON 201
Principles of Management	50	3	MGMT 302
Principles of Marketing	50	3	MKTG 306
Principles of Microeconomics	50	3	ECON 202

* Subject to change in accordance with current American Council on Education (ACE) recommendations.