

# **Mountain State University**

## **BECKLEY SPRING 2011-12 Schedule**

**JANUARY 9 – APRIL 30**



**Pre-Registration Begins  
November 7, 2011**

**For More Information  
Call 929-INFO or 1-866-FOR-MSU1  
[www.mountainstate.edu](http://www.mountainstate.edu)**

## Registration Dates for SPRING 2011-12

	<b>Traditional Classes</b>	<b>Independent Study Classes</b>
<b>Pre-Registration</b>	<b>November 7 – December 30</b> Monday – Friday 8:00 am – 5:00 pm	
<b>General Registration</b>	<b>January 3 - 7</b> Tuesday – Friday 8:00 am – 6:00 pm  Saturday 9:00 am – 2:00 pm	<b>December 16 – April 15</b> Monday – Friday 8:00 am – 5:00 pm  *Online until April 15
<b>Late Registration</b>	<b>January 9 - 13</b> Monday – Thursday 8:00 am – 6:00 pm  Friday 8:00 am – 5:00 pm	
<b>Last Day to Add/Drop</b>	<b>January 13</b>	within <b>10 business days</b> of registration for the class

## **Spring 2011-12 Academic Calendar for Traditional Studies (2012 Calendar Year)**

November 7	Pre-Registration Begins
January 7	Last Day for General Registration
January 9	Classes Begin
January 9-13	Late Registration and Add / Drop period
January 13	Last Day to Add / Drop
January 16	Martin Luther King holiday observed; University Closed
January 20	Graduation Application Deadline for Spring & Summer Graduates
February 27-March 2	Mid-Term Examination Week
March 7	Mid-Term Grades Due Registrar
March 12-16	Spring Break
April 6	Last Day to Withdraw
April 23	Last Day of Class
April 24-30	Final Examinations
April 30	Last Day of Semester
May 2	Final Grades Due to Registrar
May 12	Commencement (Beckley Campus)



# Tuition and Fees

## 2011–2012 Academic Year

### MAIN CAMPUS

410 NEVILLE STREET  
BECKLEY, WV 25801

### CENTER TOWNSHIP

1 CAMPUS DRIVE  
MONACA, PA 15061

### MARTINSBURG

UNIVERSITY CENTER  
214 VIKING WAY  
MARTINSBURG, WV 25401

### MOORESVILLE

CATALINA BAY AT LAKE NORMAN  
517 ALCOVE ROAD  
MOORESVILLE, NC 28117

### ORLANDO

151 SOUTH WYMORE RD  
SUITE 200  
ALTAMONTE SPRINGS, FL 32714

### HICKORY CENTER

2760 HIGHWAY 70 SE  
HICKORY, NC 28602

### All Campuses and Locations; Independent Study

Not all programs are available at all campuses and locations; see the website or speak with an enrollment coordinator for details.

#### Undergraduate Tuition and Fees (per credit hour)

Undergraduate study for all courses and programs not listed below	\$320
Culinary Arts (CA) courses	\$360
Diagnostic Medical Sonography (DMS) courses	\$360
Emergency Medical Services (EMS) courses	\$360
Nursing (NURS) courses	\$375
Occupational Therapy Assistant (OTA) courses	\$360
Physical Therapy Assistant (PTA) courses	\$360
Radiologic Technology (RADT) courses	\$360

#### Graduate Tuition and Fees (per credit hour)

Graduate study for all courses and programs not listed below	\$400
Executive Leadership (doctoral)	\$700

#### Graduate Nursing

Administration and education concentration	\$450
Family nurse practitioner concentration	\$450
Nurse anesthesia concentration	\$550
Clinical fee for GCRNA 690, 691, 692, and 693, per semester	\$4400
Physician Assistant	\$450

### Online Study

#### Undergraduate Tuition and Fees (per credit hour)

Diagnostic Medical Sonography (DMS) courses	\$495
All other online undergraduate courses	\$365

#### Graduate Tuition and Fees (per credit hour)

Executive Leadership (doctoral)	\$725
Psychology	\$400
Strategic Leadership (master's)	\$475

### Military Discount

Active duty military, reservists, and National Guard members are eligible for a discounted tuition rate of \$250 per credit hour for undergraduate general tuition and, beginning in fall 2011, a 5 percent discount on graduate courses. Spouses and dependents of eligible servicemembers are also eligible. Military discounts cannot be combined with any other discount or promotional offer. Other restrictions may apply.

### Other Fees

Application Fee	
U.S. citizens and permanent residents	\$25
International application fee	\$50
D.E.L. program application fee	\$75
E-mail service fee (one-time fee, all students)	\$5
E-mail reactivation fee (if account is not accessed for 90 days)	\$5
Clinical fee for GCRNA 690, 691, 692, and 693, per semester	\$4400
Culinary lab fee for CA 203	\$80
E-commerce lab fee for MGMT 130, 201, 203; MKTG 329, 334, and 342 per course	\$1000
English Language Training (ELT) per week	\$130
Malpractice liability insurance per year	\$25
<i>Applies to all undergraduate and graduate programs in the Patsy H. Haslam School of Health Sciences.</i>	
Graduation	\$100
Additional Degree	\$50
Graduation Late Fee	\$50
Change of Date	\$100
Thesis submission	\$20
Thesis binding (6 copies)	\$120
Thesis copyright	\$30
Returned check	\$25
Payment plan late fee	\$35
Official transcript (no charge for first copy)	\$5
Overnight transcript delivery (in addition to transcript fee)	\$25
Overnight Saturday transcript delivery (in addition to transcript fee)	\$35

### Notes

2011–2012 fees are in effect from summer 2011 through spring 2012. Tuition and fees are subject to change without notice.

If you are enrolled full time in traditional courses, any independent study course must be paid in full (or have approved financial aid) at the time of registration.

No additional tuition costs apply for out-of-state or international students. Tuition for traditional campus-based and independent study undergraduate courses includes a general fee of \$75 per credit hour. Additional course and program fees may apply; check with the program administrator for details.

**If you register for courses and do not attend, it is your responsibility to officially withdraw in writing. If you fail to withdraw and stop attending, you will still be responsible for all charges to your account. If you withdraw, you may still owe for the course. Speak with a financial aid representative if you plan to drop or withdraw from classes; you may still be responsible for charges.**

## Registration Information

Students who are 18 years of age must sign their own university documents and forms unless the university has the written consent of the student for a second party to process and sign the paperwork in the student's absence. The person signing in the student's absence will assume guarantor status.

The submission of an application and signing of the attached registration form represents an optional and voluntary decision on the part of the student to participate in the services and privileges offered by the University. The student understands and accepts responsibility for reading and abiding by university publications including academic requirements and the student code of conduct. The student recognizes that the University has the right to change the schedule as deemed necessary.

Students can register via paper registration in the Benedum Center on the Beckley campus or online using Cougar Web. Any student wishing to register for a practicum course must contact the Career Services Office to obtain approval and a practicum registration form with the appropriate signatures prior to registration.

An academic advisor is available to assist you in completing your program requirements. While an advisor will help you make sure that you are reaching your academic goals, it is each student's responsibility to meet all course, program and graduation requirements.

If you choose to self advise, it is imperative that you follow the college catalog in effect when you first enrolled. If you interrupt your program of study for two or more consecutive terms (excluding summer sessions), you are subject to the requirements in effect when you re-enroll.

You must have a balance of \$200.00 or less prior to registering for classes.

## Paper Registration Instructions

Students must have a photo ID in order to complete any university transaction on campus.

Paper registration forms should be signed by the academic advisor to ensure courses are taken within the program of study.

## Online Registration Instructions

Please follow the steps below to register online:

**Step 1:** Go to <http://online.mountainstate.edu>

**Step 2:** Enter your **User ID** and **password**. Your Cougar Web User ID is your **Student ID Number** and your Cougar Web **password** (a random alphanumeric) is either mailed to the postal address that the University has on record for you, or it is e-mailed to the personal email

address that you may have provided and is on record with the University. If you need assistance with your Student ID Number or your Cougar Web password, please e-mail Tech Support at [itsupport@mountainstate.edu](mailto:itsupport@mountainstate.edu).

**Step 3:** Read the privacy policy

**Step 4:** Select **My Academics**

**Step 5:** Select **Registration and Schedule** courses

**Step 6:** Select **Course Search** and enter the desired term and other criteria you would like to search

**Step 7:** Select **Add** next to each appropriate class for which you need to register

**Step 8:** Select **RESET** when repeating steps 4-7 for each course

**MAIN Campus Courses** - Courses available on the **Main Beckley campus** are listed as **WV001**

**INDEPENDENT Study Courses** – Courses are listed as **WVI01**

**If you will be enrolled in more independent study credit hours than traditional hours, you are strongly advised to speak with a financial aid representative prior to registration. International students are required to enroll in a minimum of 9 credit hours of in-seat courses.**

**You cannot receive financial aid for an upcoming term if your enrollment period for the previous term has not passed. You may not register for upcoming independent study courses before your previous term's completion date and receive financial aid.**

**Search Criteria:** Tab to **Department** under **Detailed Search for Courses** and select the department from which you would like to take a course from the **Department** drop-down menu. Click on the **Search** button located at the bottom of the screen:

**Step 6:** Select **Campus – Independent Study**

**The versions of independent study courses available include:**

<b>Format of Syllabus</b>	<b>Type of Examination</b>	<b>Section Number</b>	<b>Example</b>
Paper syllabus	Tests completed in testing center or with an approved proctor	01	ENGL 101 IS 01 WVI01
Online syllabus	Tests completed online (some may require a proctor)	W1	ENGL 101 IS W1 WVI01

**Step 7:** Select **Add** next to each appropriate class for which you wish to register

**Please check the day and time before you save your selection.**

# Financial Aid

Financial aid consists of grants, scholarships, and student loans. You can review details of these awards by visiting [www.mountainstate.edu](http://www.mountainstate.edu) and clicking on **Financial Aid/Financial Aid Resources**. All financial aid awards require the following three basic steps at MSU:

**STEP 1**      **Complete a Free Application for Federal Student Aid (FAFSA)** at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Be sure you choose the correct academic year in which you will be requesting aid. **MSU's school code is 003807**. Print a copy for your records once you have submitted the application. The copy will contain an EFC (Estimated Family Contribution) number you will need for additional processing. If you have questions about completing the FAFSA please call toll free 1-800-4FED-AID.

**STEP 2**      **Complete the VFAO Interview** at <http://mountainstate.vfao.com>. It is necessary to complete STEP 1 above before beginning the Interview because you will need to enter your EFC score. Again, be sure you choose the correct semester for which you want aid. The interview will inform the University regarding the semester for which you need aid, your grade level, and other information that is needed for processing. If you have questions about completing the interview, please call toll-free 1-877-906-1723. Part of the eligibility for financial aid is based upon the cost of attendance (COA) at the school you are attending. Federal guidelines state that the COA consists of average tuition, fees, books, living expenses, transportation and miscellaneous expenses. All educational aid added together cannot exceed your COA. Therefore, it is very important that you list all aid you will receive as requested in the VFAO Interview. Other aid may consist of Veterans benefits, state grants, rehabilitation, employee waivers, scholarships, military tuition assistance, etc. This list is not inclusive but examples of aid you might receive. Note: Aid not listed on the interview as part of the initial award process can result in recalculation later that could require aid being returned.

**STEP 3**      **Complete Master Promissory Note**. If you have decided to apply for a Federal Stafford Loan and have never had a loan before at MSU, you must complete a Master Promissory Note (MPN). Without completing this step, the lender cannot legally disburse your student loans. The MPN must be completed online and you can reach the application through a hyperlink found on the VFAO website.

**SPECIAL NOTE:** Federal Stafford Loans require that you be enrolled at least half time (6 credit hours for undergraduate students/3 credit hours for graduate students) at the time of disbursement to be eligible to receive the award. ***Once these steps are completed and you are registered for classes, our financial aid staff will begin processing your award(s).***

If you applied for financial aid and want to make sure that you have completed the process, please contact a student services representative at **1-866-497-4111**, or the Virtual Financial Aid Office at **1-877-906-1723**, or the financial aid hotline at **(304) 461-3240**.

## Withdrawal and Refunds

Refunds will be given **ONLY** upon complete withdrawal from the institution. You will not be eligible for a refund if you do not withdraw from every course in which you are enrolled for the term.

Students must officially withdraw in writing. The **only** way to **initiate** the withdrawal process is to **return** the **completed** Withdrawal Form to the Student Services Office in the Benedum Center.

### Students Receiving Financial Aid

Federal Department of Education regulations require that the Financial Aid Office recalculate financial aid (including Pell, SEOG & Stafford Loans) eligibility for students who **completely** withdraw, drop out, are dismissed, or take an approved leave of absence prior to completing 60% of the semester.

Please refer to the following hyperlink for Federal guidelines regarding withdrawals and Return to Title IV funds: <http://www.ifap.ed.gov/sfahandbooks/attachments/0708Vol5C2a.pdf>

For those students who completely withdraw from **all courses**, the federal regulations require the school to recalculate the amount of federal aid that a student has “earned.” The Department of Education formula is as follows:

Percent earned = # of days completed up to the withdrawal date divided by total days in the semester.

Federal aid is returned to the federal programs based upon the amount that is designated as “unearned.”

Students who completely withdraw after completing 60% or more of their semester will be able to keep all Federal funding. However, state grants may have to be returned depending on which grants the students receive. All state grant information can be found by using the hyperlink: <https://secure.cfwv.com/Default.aspx>

This refund calculation applies upon complete withdrawal from the institution. A refund **IS NOT** calculated on partial withdrawals. Since independent study, cohort, and online courses have nonterm beginning and ending dates, the refund will be calculated on the 60% point of the term designated for the specific course.

### Students NOT Receiving Financial Aid

Refund Policy for Withdrawal from **ALL** Traditional Courses : **You will not be eligible for a refund if you do not withdraw from every course in which you are enrolled for the term.**

	<b>SPRING</b>
<b>90% Refund</b>	<b>January 16 - 20</b>
<b>50% Refund</b>	<b>January 23 - 27</b>
<b>NO REFUND</b>	<b>February 4</b>

### Independent Study Students NOT Receiving Financial Aid

Payment must be made in full at time of registration for Independent Study students not receiving financial aid. Students have 10 business days to add/drop independent study courses. Students **WILL NOT** receive a refund on independent study courses after the drop date.

*If you are a cohort student, please see the withdrawal and refund policy online, in the current catalog, or request a copy at the Benedum Center.*

## **Payment Information**

All tuition and fees are due the first day of each term unless financial aid has been approved or arrangements for the payment plan are made through Student Accounts. Payment for tuition, fees, and books may be made by cash, check, debit card, VISA, MasterCard, American Express, or Discover. Payments can be made at the Benedum Center, online at <http://online.mountainstate.edu>, by phone or by mail. Payments made by mail will need to reach the student accounts office by the date the payment is due. A \$25.00 fee will be charged for all returned checks. If a check is returned, the student may be **ADMINISTRATIVELY WITHDRAWN** for nonpayment and will still be responsible for all charges on the accounts.

If a balance of more than \$200 remains unpaid at the end of the current semester or if a previous semester's balance exists, you will be **DENIED REGISTRATION** for the following term. You will also be denied grades, transcripts, and other university services, including graduation, until the balance is paid.

A student statement can be accessed online at <http://online.mountainstate.edu>. A student statement will be mailed upon request. Please follow the steps below to view your statement and make payments online:

1. Go to <http://online.mountainstate.edu> and enter your user id and password
2. Click on **My Finances**
3. Click on **My Account Balances**

4. Click on **Course and Fee Statement** to view your account detail.
5. Click on **Make a Payment** to pay with credit card or electronic check.

### **PAYMENT PLANS**

MSU provides a payment plan option for all students. Payments will be due in equal installments. The payment schedule is as follows:

	<b>SPRING</b>
<b>1<sup>st</sup> Payment Due</b>	<b>January 20</b>
<b>2<sup>nd</sup> Payment Due</b>	<b>February 17</b>
<b>3<sup>rd</sup> Payment Due</b>	<b>March 16</b>

**If any payment is not received within 5 days after the due date, a late fee of thirty-five dollars (\$35.00) will be added to the account.**

### **FINANCIAL AID RECIPIENTS**

Students who are receiving financial aid may not be required to pay the first payment. Financial aid recipients are responsible for ensuring that amounts due are paid in full by the end of the current term. If your registration status changes, your financial aid and the amount due the university may be adjusted accordingly.

**If you are entitled to a refund check after your financial aid is applied, the check will be mailed within 14 days. All checks must be mailed unless you sign up for direct deposit. You may register for direct deposit or debit cards for your refunds by visiting the student accounts web page and click on the “get your refund direct” link to sign up.**

**Keep in mind financial aid dates are anticipated, and actual aid may not be posted on the respective date.**

### **THIRD PARTY BILLING**

Students whose tuition is being paid by an employer or other party must present the employer’s letter of authorization or the third party’s tuition authorization to the Student Accounts Office prior to registration. Failure to submit all required paperwork in a timely manner may delay processing of the third party billing. The student is responsible for any and all amounts not paid by the third party. **The Third Party must be willing to pay during the semester and payment cannot be contingent upon completion of the course or require the student to earn a minimum grade.**

# SPRING 2011-12 FINAL EXAM SCHEDULE

**Examinations in all classes are to be given as scheduled  
and will be held in the regular classroom assigned.**

If your class regularly meets on...	Your final will be on...
Tuesday and Thursday at 9:30am	Tuesday, April 24, 9:30 am – 11:30 am
Tuesday and Thursday at 1:00 pm	Tuesday, April 24, 1:00 pm – 3:00 pm
Tuesday and Thursday at 3:00 pm	Tuesday, April 24, 3:00 pm – 5:00 pm
Tuesday and Thursday at 4:00 pm	Tuesday, April 24, 4:00pm – 6:00pm
TUESDAY only	Tuesday, April 24, Regular Time
Monday and Wednesday at 8:00 am	Wednesday, April 25, 8:00am – 10:00am
Monday and Wednesday at 10:00 am	Wednesday, April 25, 10:00am –12:00pm
Monday and Wednesday at 11:00 am	Wednesday, April 25, 11:00am –1:00pm
Monday and Wednesday at 2:30 pm	Wednesday, April 25, 2:30pm – 4:30pm
Monday and Wednesday at 5:00pm	Wednesday, April 25, 5:00pm – 7:00pm
Monday and Wednesday at 5:30pm	Wednesday, April 25, 5:30pm – 7:30pm
WEDNESDAY only	Wednesday, April 25, Regular Time
Tuesday and Thursday at 8:00 am	Thursday, April 26, 8:00am – 10:00am
Tuesday and Thursday at 10:00 am	Thursday, April 26, 10:00am – 12:00pm
Tuesday and Thursday at 11:00 am	Thursday, April 26, 11:00am – 1:00pm
Tuesday and Thursday at 2:30pm	Thursday, April 26, 2:30pm – 4:30pm
Tuesday and Thursday at 5:00 pm	Thursday, April 26, 5:00 pm – 7:00 pm
Tuesday and Thursday at 5:30pm	Thursday, April 26, 5:30pm – 7:30pm
THURSDAY only	Thursday, April 26, Regular Time
FRIDAY only	Friday, April 27, Regular Time
Monday and Wednesday at 9:30am	Monday, April 30, 9:30am – 11:30am
Monday and Wednesday at 1:00 pm	Monday, April 30, 1:00pm– 3:00pm
Monday and Wednesday at 3 :00 pm	Monday, April 30, 3:00 pm – 5:00pm
Monday and Wednesday at 4:00 pm	Monday, April 30, 4:00pm – 6:00pm
MONDAY only	Monday, April 30, Regular Time

**Grades are due to the Registrar on MAY 2, 2012.**

## Additional Information

### Admissions (New students only)

Complete the application for admission and pay the non-refundable \$25 application fee. Applications are available in the Benedum Center or you may complete the application online at <http://www.mountainstate.edu/future/enrollment/apply>.

If you are a high school graduate, request that official sealed transcripts be mailed from your high school. If you earned a GED, please contact the State Department of Education in the state where the test was completed to request an official transcript.

If you have attended a college or university, it is not necessary that MSU receives an official high school transcript. However, you must request that official sealed transcripts be mailed from each college or university that you have attended to the Admissions Processing Office. (In addition to official college transcripts, an official high school transcript may be required for certain programs).

### Academic Advising

Academic Advisors are available to assist you with your course selection. Advisors are available in the Benedum Center or you may contact an academic advisor at 304-929-1347, 304-929-1651 or 304-929-1415.

An update of your academic progress is available online and you may access your advising worksheet from the following site: <http://online.mountainstate.edu>

**Step 1:** Login to Cougar Web using your username and password.

**Step 2:** Click on **My Advising** tab

**Step 3:** At the left of the page, select the link for **Degree Requirements (Advising Worksheet)**:

**Step 4:** In the middle of the page, select **View All Details**.

- A slightly different view of your advising worksheet is available when select **My Degree Audit** at the bottom of the page (there is a PDF icon next to it); this will give you the same report you get when you visit the Advising Office.
- This shows all the courses needed for the degree and what has already been completed.

#### As An Alternative, You Might Also....

**Step 1:** Select **Remaining Courses Needed for Degree** (located at the far left of the page).

**Step 2:** Select **Click here** to view the course needs for <student's name>. This shows all remaining course needed for degree completion.

The advising/progression sheet will identify the courses completed and the courses in progress for your degree. It is imperative that you follow the advising worksheet to ensure completion of your degree requirements. Some courses require prerequisites. It is your responsibility to check prerequisite requirements in your college catalog. The advising worksheet will identify the hours earned and the hours required for your degree. Please use this tool when selecting courses for your upcoming semester. The advising worksheet is an unofficial report. The Office of the Registrar will complete an official audit once your graduation application is received in Student Services.

## **Graduation Reminder**

If you will be enrolled in **ALL** of your final degree requirements, you must submit an application for graduation prior to registering for your last semester of classes. If the application for graduation is received after the start date of your final semester of degree requirements, you will be assessed a late fee of \$50 in addition to the designated application fee.

### **Traditional & Online Students**

The application deadline for a traditional conferral date has passed. Students who will complete final degree requirements on or before August 31, 2011 must apply for graduation using the 2011-12 application for graduation. Contact the graduation coordinator for conferral date questions.

**\*\* If you complete the requirement(s) before the official end date, your degree cannot be certified before the official end date passes.\*\***

### **Cohort & Independent Study Students**

Students who will complete final degree requirements on or before August 31, 2011 must apply for a monthly conferral date using the 2010-2011 application for graduation. Students with an official completion date of September 1, 2011-August 31, 2012 will be required to complete the 2011-2012 application for graduation. Your degree will be conferred on the last day of the month in which all program requirements are completed, all grades are posted, any transfer, training and/or testing credit is completed and posted on the academic transcript, and your official end date has passed. If the application for graduation is received after the start date of your final semester of degree requirements, you will be assessed a late fee of \$50 in addition to the designated application fee.

**\*\* If you complete the requirement(s) before the official end date, your degree cannot be certified before the official end date passes.\*\***

## Email Access

**Students are assigned an email address.** The University sends students important messages pertaining to registration, financial aid, student accounts and graduation using the MSU Cougar email. In addition, instructors utilize the email to communicate with students. Please follow the steps outlined below to utilize your email: **For email service, you will be charged a fee of \$5.00 for initial activation as well as any subsequent reactivations.**

### To Access Email

- ✓ **Access the following web access URL:** <http://mail.msucougar.org/>
- ✓ **Enter the Username: FirstName.LastName** (Please note the period between names)

Note: In some cases if there are other students with the same first and last names, your username may be different. If you experience difficulties, please contact tech support below.

- ✓ **Enter the Password: Student ID Number**

Students with setup questions should call 304.929.1730 / 1.866.FOR.MSU1 ext 1730 or e-mail Tech Support at [itsupport@mountainstate.edu](mailto:itsupport@mountainstate.edu) for detailed information.

## Cougar Shop

The MSU bookstore is located at 410 Neville Street in Beckley. Textbooks and MSU merchandise including apparel and school supplies are available for purchase. Students can also find discounted computer systems, a large variety of health care supplies, reference material, dorm room supplies and great gifts for family and friends.

The Cougar Shop is open Monday thru Friday 8am – 5pm with extended hours for registration as noted under the Registration Information section. Please visit <http://cougarshop.org> or contact the Cougar Shop by phone at 304.929.1325 for additional information.

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 1 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>ACCOUNTING</b>								
ACCT 211	01	3.00	Principles of Accounting I					
TR	09:30 AM	10:45 AM			CART	306	R. Jason Cade	
ACCT 211	02	3.00	Principles of Accounting I					
M	06:00 PM	08:30 PM			CART	302	Beverly G Barnett	
ACCT 212	H1	3.00	Principles of Accounting II					
TR	11:00 AM	12:15 PM			CART	302	Ann M. Nagye	Hybrid Study Course
ACCT 331	01	3.00	Intermediate Accounting II					
MW	11:00 AM	12:15 PM			CART	302	R. Jason Cade	
ACCT 336	H1	3.00	Federal and State Taxation II					
TR	11:00 AM	12:15 PM			CART	309	R. Jason Cade	Hybrid Study Course
ACCT 346	01	3.00	Interviewing Techniques					
TR	08:00 AM	09:15 AM			CART	310	Staff	Cross-listed with FRD 346
ACCT 412	01	3.00	Advanced Accounting					
TR	08:00 AM	09:15 AM			CART	309	R. Jason Cade	
ACCT 425	01	3.00	Accounting Practicum					
	00:00 AM	00:00 AM					R. Jason Cade	Approval by Practicum Center
ACCT 425	02	6.00	Accounting Practicum					
	00:00 AM	00:00 AM					R. Jason Cade	Approval by Practicum Center
ACCT 425	03	9.00	Accounting Practicum					
	00:00 AM	00:00 AM					R. Jason Cade	Approval by Practicum Center
ACCT 425	04	12.00	Accounting Practicum					
	00:00 AM	00:00 AM					R. Jason Cade	Approval by Practicum Center
ACCT 425	05	15.00	Accounting Practicum					
	00:00 AM	00:00 AM					R. Jason Cade	Approval by Practicum Center
<b>ART</b>								
ART 101	01	3.00	Art Appreciation					
MW	09:30 AM	10:45 AM			ODELL	104	David Jeffrey	
ART 109	01	3.00	Digital Photo					
TR	09:30 AM	10:45 AM			HERT	CL	Yolanda M King	
ART 201	01	3.00	Drawing/Composition I					
S	09:00 AM	03:30 PM			ODELL	104	Roger Cook	January 14- February 18
ART 204	01	3.00	Painting I					
S	09:00 AM	03:30 PM			ODELL	104	Roger Cook	March 3 - April 14
ART 210	01	3.00	Three-Dimensional Design					
TR	01:00 PM	02:15 PM			ODELL	104	Cynthia Sue Beach	
ART 223	01	3.00	Desktop Publishing/Layout					
R	04:00 PM	06:30 PM			HERT	CL	Yolanda M King	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 2 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>ART</b>							
ART 224	01	3.00	Web Design				
TR	02:30 PM	03:45 PM		HERT	CL	Yolanda M King	
ART 225	01	3.00	Photography/Darkroom				
T	11:00 AM	01:30 PM		ODELL	105	Rebecca Green	
ART 280	01	3.00	Material and Techniques				
MW	11:00 AM	12:15 PM		ODELL	104	David Jeffrey	
ART 301	01	3.00	Drawing/Composition II				
TR	11:00 AM	12:15 PM		ODELL	104	Cynthia Sue Beach	
ART 330	01	3.00	Advanced Adobe Photoshop				
MW	09:30 AM	10:45 AM		HERT	CL	Yolanda M King	
ART 350	01	3.00	Painting II				
MW	01:00 PM	02:15 PM		ODELL	104	David Jeffrey	
ART 450	01	3.00	Art History Across the Ages				
MW	02:30 PM	03:45 PM		ODELL	104	David Jeffrey	
ART 490	01	3.00	Practicum				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 490	02	6.00	Practicum				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 490	03	9.00	Practicum				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 490	04	12.00	Practicum				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 491	01	3.00	Senior Project				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 491	02	6.00	Senior Project				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 491	03	9.00	Senior Project				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
ART 491	04	12.00	Senior Project				
	00:00 AM	00:00 AM				Mandy Jane Wriston	Approval by Practicum Center
<b>AVIATION</b>							
AVIA 486	01	3.00	Aviation Marketing & Management II				
	08:00 AM	05:00 PM				Sharon LeDonne Frisinger	Only Mar. 6-8 in Orlando
<b>BIOLOGY</b>							
BIOL 101	01	3.00	General Biology I				
TR	11:00 AM	12:15 PM		SHRY	201	Linda Darlington	

# Course Schedule

## 2011-12 SPRING

11/14/2011

Page 3 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>BIOLOGY</b>								
BIOL 101L	01	1.00	General Biology I Laboratory					
M	07:00 PM	08:40 PM			WISEH	323	Margaret Dilley	
BIOL 101L	02	1.00	General Biology I Laboratory					
R	05:00 PM	06:40 PM			WISEH	323	Margaret Dilley	
BIOL 102	01	3.00	General Biology II					
MW	09:30 AM	10:45 AM			SHRY	204	Lee File	
BIOL 102L	01	1.00	General Biology II Laboratory					
W	01:00 PM	02:40 PM			WISEH	323	Cheryl Lynn Richardson	
BIOL 102L	02	1.00	General Biology II Laboratory					
W	03:00 PM	04:40 PM			WISEH	323	Cheryl Lynn Richardson	
BIOL 103	01	3.00	Biology for Non-science Majors					
TR	09:30 AM	10:45 AM			WISEH	211	Dawn Turner	
BIOL 103	02	3.00	Biology for Non-science Majors					
M	07:00 PM	09:30 PM			SHRY	201	Mark Scott	
BIOL 103	03	3.00	Biology for Non-science Majors					
MW	11:00 AM	12:15 PM			SHRY	204	Lee File	
BIOL 110	01	3.00	Intro to Environmental Science					
R	04:00 PM	06:30 PM			SHRY	203	Lee File	
BIOL 212	01	3.00	Intro to Human Anatomy & Physiology					
TR	11:00 AM	12:15 PM			ODELL	106	Dawn Turner	
BIOL 212L	01	1.00	Intro to Humn Anatomy & Phys Lab					
W	01:00 PM	02:40 PM			WISEH	325	Linda Darlington	
BIOL 212L	02	1.00	Intro to Humn Anatomy & Phys Lab					
W	03:00 PM	04:40 PM			WISEH	325	Linda Darlington	
BIOL 215	01	4.00	Human Anatomy and Physiology I					
TR	04:00 PM	05:40 PM			WISEH	211	Dawn Turner	
BIOL 215	02	4.00	Human Anatomy and Physiology I					
TR	01:00 PM	02:40 PM			WISEH	211	Dawn Turner	
BIOL 215L	01	1.00	Human Anatomy & Physiology I Lab					
T	09:00 AM	10:40 AM			WISEH	325	David A Chaffin	
BIOL 215L	02	1.00	Human Anatomy & Physiology I Lab					
T	11:00 AM	12:40 PM			WISEH	325	David A Chaffin	
BIOL 215L	03	1.00	Human Anatomy & Physiology I Lab					
T	01:00 PM	02:40 PM			WISEH	325	David A Chaffin	
BIOL 215L	04	1.00	Human Anatomy & Physiology I Lab					
T	03:00 PM	04:40 PM			WISEH	325	David A Chaffin	
BIOL 215L	05	1.00	Human Anatomy & Physiology I Lab					
T	05:00 PM	06:40 PM			WISEH	325	David A Chaffin	

# Course Schedule

## 2011-12 SPRING

11/14/2011

Page 4 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Begin Time	End Time						
<b>BIOLOGY</b>								
BIOL 216	01	4.00	Human Anatomy and Physiology II					
MW	10:00 AM	11:40 AM			WISEH	215	James David Hurt	
BIOL 216	02	4.00	Human Anatomy and Physiology II					
TR	01:00 PM	02:40 PM			WISEH	215	James David Hurt	
BIOL 216	03	4.00	Human Anatomy and Physiology II					
TR	05:00 PM	06:40 PM			WISEH	215	James David Hurt	
BIOL 216L	01	1.00	Human Anatomy & Physiology II Lab					
M	09:00 AM	10:40 AM			WISEH	325	David A Chaffin	
BIOL 216L	02	1.00	Human Anatomy & Physiology II Lab					
M	11:00 AM	12:40 PM			WISEH	325	David A Chaffin	
BIOL 216L	03	1.00	Human Anatomy & Physiology II Lab					
M	01:00 PM	02:40 PM			WISEH	325	David A Chaffin	
BIOL 216L	04	1.00	Human Anatomy & Physiology II Lab					
M	03:00 PM	04:40 PM			WISEH	325	David A Chaffin	
BIOL 216L	05	1.00	Human Anatomy & Physiology II Lab					
M	05:00 PM	06:40 PM			WISEH	325	David A Chaffin	
BIOL 219	01	3.00	Microbiology					
TR	05:30 PM	06:45 PM			SHRY	201	Aida Jimenez-Esquilin	
BIOL 219L	01	1.00	Microbiology Laboratory					
TR	03:30 PM	04:45 PM			WISEH	323	Staff	
BIOL 219L	02	1.00	Microbiology Laboratory					
TR	07:00 PM	08:15 PM			WISEH	323	Staff	
BIOL 222	01	3.00	Fundamentals of Nutrition					
R	07:00 PM	09:30 PM			SHRY	201	Metessa Browning Brehm	
BIOL 251	01	4.00	Field Skills					
T	07:00 PM	09:30 PM			WISEH	201	Colin Carpenter	
BIOL 253	01	3.00	Wildlife Techniques					
M	07:00 PM	09:30 PM			WISEH	201	Colin Carpenter	
BIOL 260	01	3.00	Ichthyology					
MW	05:30 PM	06:45 PM			WISEH	323	Mark Scott	
BIOL 302	01	3.00	Stream Ecology					
W	07:00 PM	09:30 PM			WISEH	323	Mark Scott	
BIOL 340	01	3.00	Genetics					
T	07:00 PM	09:30 PM			SHRY	202	Dawn Turner	
BIOL 361	01	3.00	Zoology					
TR	03:00 PM	04:15 PM			SHRY	202	Linda Darlington	
BIOL 361L	01	1.00	Zoology Lab					
R	04:30 PM	06:10 PM			WISEH	325	Linda Darlington	

# Course Schedule

## 2011-12 SPRING

11/14/2011

Page 5 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>BIOLOGY</b>								
BIOL 410	01	3.00	Research Experience/Service Learn				Staff	
		00:00 AM	00:00 AM					
BIOL 432	01	3.00	Biochemistry					
TR		01:00 PM	02:15 PM	SHRY	201	Aida Jimenez-Esquilin		
BIOL 470	01	1.00	Biology Senior Seminar				Aida Jimenez-Esquilin	
		00:00 AM	00:00 AM					
BIOL 483	01	3.00	Immunology					
MW		01:00 PM	02:15 PM	SHRY	204	Aida Jimenez-Esquilin		
<b>CULINARY ARTS</b>								
CA 101	01	3.00	Safety/Sanitation-Purch/Receiving					
W		04:00 PM	06:30 PM	CULN	A	Lesa Spears		
CA 102	01	3.00	Breakfast Cookery					
F		07:00 AM	10:00 AM	CULN	LAB 2	Roy Wilson Lynch		
CA 106	01	4.00	Skills I: Basic Food Preparation					
R		08:30 AM	01:00 PM	CULN	LAB 3	Roy Wilson Lynch		
CA 106	02	4.00	Skills I: Basic Food Preparation					
W		08:30 AM	01:00 PM	CULN	LAB 3	Roy Wilson Lynch		
CA 108	01	4.00	Skills II: Intermediate Food Prep					
W		08:30 AM	01:00 PM	CULN	LAB 3	Leonard Gibson Bailey		
CA 108	02	4.00	Skills II: Intermediate Food Prep					
R		08:30 AM	01:00 PM	CULN	LAB 3	Leonard Gibson Bailey		
CA 112	01	3.00	Business and Culinary Math					
MT		11:00 AM	12:30 PM	CULN	A	Staff		
CA 125	01	3.00	Practicum I					
		00:00 AM	00:00 AM					
CA 130	01	3.00	Practicum II					
		00:00 AM	00:00 AM					
CA 198	01	1.00	Baking Theory					
M		08:30 AM	10:00 AM	CULN		Sawson Galal		
CA 199	01	5.00	Fundamentals of Baking					
T		06:00 AM	11:00 AM	CULN		Sawson Galal		
CA 202	01	3.00	Artisan Bread					
F		06:00 AM	10:00 AM	CULN	LAB 1	Devin Renee Godbey		
CA 206	01	2.00	Food Science					
R		02:00 PM	04:00 PM	CULN	A	Leonard Gibson Bailey		
CA 210	01	3.00	American Regional Cuisine					
W		01:30 PM	04:30 PM	CULN	LAB 3	Roy Wilson Lynch		

# Course Schedule

## 2011-12 SPRING

11/14/2011

Page 6 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>CULINARY ARTS</b>								
CA 225	01	3.00	Practicum III				Staff	
		00:00 AM	00:00 AM					
CA 230	01	3.00	Practicum IV				Staff	
		00:00 AM	00:00 AM					
CA 235	01	6.00	Practicum (AS)				Staff	
		00:00 AM	00:00 AM					
CA 240	01	9.00	Practicum (AAS)				Staff	
		00:00 AM	00:00 AM					
CA 302	01	4.00	Advanced Baking/Pastries					
WR		06:00 AM	10:00 AM	CULN	LAB 1	Devin Renee Godbey		
CA 302	02	4.00	Advanced Baking/Pastries					
WR		11:00 AM	03:00 PM	CULN	LAB 1	Devin Renee Godbey		
CA 304	01	3.00	Cake Design & Decorating					
F		11:00 AM	02:00 PM	CULN	LAB 1	Devin Renee Godbey		
CA 314	01	3.00	Escoffier & French Skills					
F		11:30 AM	02:30 PM	CULN	LAB 3	Leonard Gibson Bailey		
CA 335	01	6.00	Practicum II (BS)				Staff	
		00:00 AM	00:00 AM					
CA 425	01	15.00	Practicum V				Staff	
		00:00 AM	00:00 AM					
CA 450	01	3.00	Senior Capstone					
MW		11:00 AM	12:15 PM	CART	312	Ann M. Nagye	Cross-Listed with MGMT-450	
<b>CHEMISTRY</b>								
CHEM 101	01	3.00	Basic Chemistry					
MW		11:00 AM	12:15 PM	SHRY	202	Krishna P Shrestha		
CHEM 201	01	3.00	Chemistry for the Health Sciences I					
MW		01:00 PM	02:15 PM	SHRY	203	Tania Nanavati		
CHEM 201L	01	1.00	Chemistry for the Health Sci I Lab					
W		10:30 AM	01:00 PM	WISEH	315	Cheryl Lynn Richardson		
CHEM 202	01	3.00	Chemistry for Health Sciences II					
TR		11:00 AM	12:15 PM	SHRY	203	Tania Nanavati		
CHEM 202L	01	1.00	Chemistry for Health Science II Lab					
F		02:00 PM	04:30 PM	WISEH	315	Cheryl Lynn Richardson		
CHEM 211	01	3.00	College Chemistry I					
TR		09:30 AM	10:45 AM	SHRY	203	Tania Nanavati		
CHEM 211L	01	1.00	College Chemistry I Laboratory					
R		03:30 PM	06:00 PM	WISEH	315	Cheryl Lynn Richardson		

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 7 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>CHEMISTRY</b>							
CHEM 212	01	3.00	College Chemistry II				
TR	09:30 AM	10:45 AM		SHRY	202	Krishna P Shrestha	
CHEM 212L	01	1.00	College Chemistry II Laboratory				
R	10:30 AM	01:00 PM		WISEH	315	Cheryl Lynn Richardson	
CHEM 302	01	3.00	Organic Chemistry II				
MW	09:30 AM	10:45 AM		SHRY	202	Krishna P Shrestha	
CHEM 302L	01	1.00	Organic Chemistry II Laboratory				
W	04:00 PM	06:30 PM		WISEH	315	Christopher Lucian Butler	
<b>COMPUTER INFORMATION SYSTEMS</b>							
CIS 115	01	3.00	Fund of Computer Applications				
MW	08:00 AM	09:15 AM		LRC	300	Nancy W. Gwinn	
CIS 115	02	3.00	Fund of Computer Applications				
TR	08:00 AM	09:15 AM		LRC	300	Nancy W. Gwinn	
CIS 115	03	3.00	Fund of Computer Applications				
MW	09:30 AM	10:45 AM		LRC	300	Nancy W. Gwinn	
CIS 115	04	3.00	Fund of Computer Applications				
TR	09:30 AM	10:45 AM		LRC	300	Nancy W. Gwinn	
CIS 115	05	3.00	Fund of Computer Applications				
MW	05:00 PM	06:15 PM		LRC	300	Phillip L. Wilson	
CIS 115	06	3.00	Fund of Computer Applications				
TR	05:00 PM	06:15 PM		LRC	300	Phillip L. Wilson	
CIS 115	07	3.00	Fund of Computer Applications				
S	09:00 AM	03:30 PM		LRC	300	Phillip L. Wilson	January 14-February 18
CIS 115	08	3.00	Fund of Computer Applications				
S	09:00 AM	03:30 PM		LRC	300	Phillip L. Wilson	March 3-April 14
CIS 130	01	3.00	Programming & Problem Solving C++				
MW	09:30 AM	10:45 AM		CART	311	Sixin Qian	
CIS 150	01	3.00	Discrete Structures				
TR	08:00 AM	09:15 AM		CART	302	Sixin Qian	
CIS 220	01	3.00	Computer Science II				
MW	11:00 AM	12:15 PM		CART	311	Lloyd Cowling	
CIS 250	01	3.00	Introduction to Algorithms				
MW	08:00 AM	09:15 AM		CART	307	Sixin Qian	
CIS 262	01	3.00	Web Design & Development II				
MW	01:00 PM	02:15 PM		CART	311	Lloyd Cowling	
CIS 370	01	3.00	Software Engineering				
MW	09:30 AM	10:45 AM		CART	312	Lloyd Cowling	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 8 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>COMPUTER INFORMATION SYSTEMS</b>								
CIS 425	01	3.00	Practicum				Sixin Qian	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	02	6.00	Practicum				Sixin Qian	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	03	9.00	Practicum				Sixin Qian	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	04	12.00	Practicum				Sixin Qian	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	05	15.00	Practicum				Sixin Qian	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	06	3.00	Practicum				Lloyd Cowling	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	07	6.00	Practicum				Lloyd Cowling	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	08	9.00	Practicum				Lloyd Cowling	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	09	12.00	Practicum				Lloyd Cowling	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 425	10	15.00	Practicum				Lloyd Cowling	Approval by Practicum Center
		00:00 AM	00:00 AM					
CIS 430	H1	3.00	Principles of Programming				Sixin Qian	Hybrid Study Course
MW		02:30 PM	03:45 PM		CART	302		
CIS 435	H1	3.00	Multi-Tier Web Application				Lloyd Cowling	Hybrid Study Course
TR		11:00 AM	12:15 PM		CART	311		
CIS 440	H1	3.00	Intr Compiler Design & Construction				Sixin Qian	Hybrid Study Course
TR		02:30 PM	03:45 PM		CART	311		
CIS 460	H1	3.00	Network Security				Lloyd Cowling	Hybrid Study Course
TR		09:30 AM	10:45 AM		CART	312		
CIS 480	H1	3.00	Cyber Warfare				Lloyd Cowling	Hybrid Study Course
TR		01:00 PM	02:15 PM		CART	312		
CIS 490	01	3.00	Senior Capstone				Sixin Qian	
MW		04:00 PM	05:15 PM		CART	311		
<b>COMMUNICATION</b>								
COMM 200	01	3.00	Prin of Comm in Health Care				James M. Owston	
R		05:30 PM	08:00 PM		WISEH	201		
COMM 200	02	3.00	Prin of Comm in Health Care				Vanessa R. Thompson	
M		05:30 PM	08:00 PM		LRC	BOARI		

# Course Schedule

## 2011-12 SPRING

11/14/2011

Page 9 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>COMMUNICATION</b>								
COMM 204	01	3.00	Intro to Speech Communication					
TR	08:00 AM	09:15 AM			LRC	BOARI	Carl Antolini	
COMM 204	02	3.00	Intro to Speech Communication					
MW	11:00 AM	12:15 PM			LRC	BOARI	M. Susan E. Bonifer	
COMM 204	03	3.00	Intro to Speech Communication					
TR	11:00 AM	12:15 PM			LRC	BOARI	M. Susan E. Bonifer	
COMM 204	04	3.00	Intro to Speech Communication					
MW	01:00 PM	02:15 PM			LRC	BOARI	M. Susan E. Bonifer	
COMM 206	01	3.00	American Sign Language I					
M	07:00 PM	09:30 PM			ODELL	103	Cornelia Ridenhour Begley	
COMM 220	01	3.00	Hollywood Classic Film					
R	02:30 PM	05:00 PM			LRC	BOARI	M. Susan E. Bonifer	Cross-listed with HUMN 220
<b>CRIMINAL JUSTICE</b>								
CRJS 101	01	3.00	Introduction to Criminal Justice					
R	07:00 PM	09:30 PM			ODELL	201	William Laird	
CRJS 230	01	3.00	American Legal Systems					
MW	11:00 AM	12:15 PM			ODELL	201	Nelson R. Staples	
CRJS 250	01	3.00	Introduction to Corrections					
T	07:00 PM	09:30 PM			ODELL	201	Thomas M Carter	
CRJS 256	01	3.00	Criminal Law					
TR	11:00 AM	12:15 PM			ODELL	201	Nelson R. Staples	
CRJS 258	01	3.00	Constitutional Law					
MW	01:00 PM	02:15 PM			ODELL	201	Nelson R. Staples	
CRJS 328	01	3.00	Comparative Crim Just Systems					
TR	09:30 AM	10:45 AM			ODELL	201	Nelson R. Staples	
CRJS 340	01	3.00	Patrol Practices and Techniques					
M	07:00 PM	09:30 PM			ODELL	202	Staff	
CRJS 362	01	3.00	Admin of Criminal Justice Org					
W	07:00 PM	09:30 PM			ODELL	201	William Laird	
CRJS 387	01	3.00	Gangs & Drugs					
M	07:00 PM	09:30 PM			ODELL	201	Thomas M Carter	
CRJS 401	01	3.00	Criminal Justice Research					
	00:00 AM	00:00 AM					Nelson R. Staples	
CRJS 401	02	3.00	Criminal Justice Research					
	00:00 AM	00:00 AM					Nelson R. Staples	
CRJS 409	01	3.00	Senior Seminar in Criminal Justice					
MW	09:30 AM	10:45 AM			ODELL	201	Nelson R. Staples	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 10 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>CRIMINAL JUSTICE</b>								
CRJS 410	01	3.00	Senior Thesis					
TR	01:00 PM	02:15 PM			ODELL	201	Nelson R. Staples	
CRJS 490	01	3.00	Criminal Justice Practicum					
	00:00 AM	00:00 AM					Nelson R. Staples	Approval by Practicum Center
CRJS 490	02	6.00	Criminal Justice Practicum					
	00:00 AM	00:00 AM					Nelson R. Staples	Approval by Practicum Center
CRJS 490	03	9.00	Criminal Justice Practicum					
	00:00 AM	00:00 AM					Nelson R. Staples	Approval by Practicum Center
CRJS 490	04	12.00	Criminal Justice Practicum					
	00:00 AM	00:00 AM					Nelson R. Staples	Approval by Practicum Center
<b>DIAGNOSTIC MEDICAL SONOGRAPHY</b>								
DMS 208	01	5.00	OB/GYN Sonography Normal & Patho					
M	08:30 AM	04:00 PM			SHRY	302	Amanda Carol Quesenberry	
DMS 208	02	5.00	OB/GYN Sonography Normal & Patho					
W	08:30 AM	04:00 PM			SHRY	302	Robert D. Lilly	
DMS 209	01	5.00	Sonography Clinical A					
TW	00:00 AM	00:00 AM					Amanda Carol Quesenberry	
DMS 209	02	5.00	Sonography Clinical A					
RF	00:00 AM	00:00 AM					Amanda Carol Quesenberry	
DMS 215	01	3.00	Sonography Clinical Lab					
TW	00:00 AM	00:00 AM					Amanda Carol Quesenberry	
DMS 215	02	3.00	Sonography Clinical Lab					
RF	00:00 AM	00:00 AM					Melanie Renae Stewart	
DMS 300	01	2.00	Clinical Pharmacology					
F	00:00 AM	00:00 AM					Sally A. Sale	
DMS 303	01	4.00	Cardiovascular Sonography					
M	01:00 PM	05:00 PM					Amanda Kaye Allen	
DMS 305	01	6.00	Cardiovasc Sono Clinical A					
TW	00:00 AM	00:00 AM					Amanda Kaye Allen	
DMS 305	02	6.00	Cardiovasc Sono Clinical A					
RF	00:00 AM	00:00 AM					Amanda Kaye Allen	
DMS 401	01	3.00	Cardiovascular Sono Clinical Lab					
TW	00:00 AM	00:00 AM					Amanda Kaye Allen	
DMS 401	02	3.00	Cardiovascular Sono Clinical Lab					
RF	00:00 AM	00:00 AM					Melanie Renae Stewart	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 11 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>ECONOMICS</b>								
ECON 201	01	3.00	Principles of Economics I					
MW	01:00 PM	02:15 PM			CART	307	George Shriver	
ECON 201	02	3.00	Principles of Economics I					
TR	11:00 AM	12:15 PM			CART	307	Damon Jerel Hamby	
ECON 202	01	3.00	Principles of Economics II					
TR	08:00 AM	09:15 AM			CART	307	George Shriver	
ECON 202	02	3.00	Principles of Economics II					
M	05:00 PM	07:30 PM			CART	307	Deborah May	
<b>ENGLISH LANGUAGE TRAINING</b>								
ELT 098	01	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	2 Week Course with Permission
ELT 098	02	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	4 Week Course with Permission
ELT 098	03	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	6 Week Course with Permission
ELT 098	04	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	8 Week Course with Permission
ELT 098	05	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	10 Week Course with Permission
ELT 098	06	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	12 Week Course with Permission
ELT 098	07	0	Intermediate English Lang Training					
MTWR	09:00 AM	03:30 PM					Ralph E. Diehl	14 Week Course with Permission
ELT 099	01	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	2 Week Course with Permission
ELT 099	02	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	4 Week Course with Permission
ELT 099	03	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	6 Week Course with Permission
ELT 099	04	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	8 Week Course with Permission
ELT 099	05	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	10 Week Course with Permission
ELT 099	06	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	12 Week Course with Permission
ELT 099	07	0	Advanced English Language Training					
MTWR	09:00 AM	03:30 PM					Sarah Wood	14 Week Course with Permission

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 12 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>ENGINEERING</b>								
ENGI 101	01	1.00	Engineering Orientation					
M	03:00 PM	04:00 PM			ODELL	301	Gyaneswor Pokharel	
ENGI 102	01	3.00	Engineering Drawing					
M	04:00 PM	06:30 PM			ODELL	301	Gyaneswor Pokharel	
<b>ENGLISH &amp; LITERATURE</b>								
ENGL 100	01	3.00	College Writing					
MW	08:00 AM	09:15 AM			ODELL	307	Nancy R Snyder	
ENGL 100	02	3.00	College Writing					
TR	11:00 AM	12:15 PM			ODELL	306	Nada F. Najjar	
ENGL 100	03	3.00	College Writing					
T	06:00 PM	08:30 PM			ODELL	102	Cynthia Renee' Whitt	
ENGL 100	04	3.00	College Writing					
TR	09:30 AM	10:45 AM			ODELL	306	Nada F. Najjar	
ENGL 100	05	3.00	College Writing					
TR	02:30 PM	03:45 PM			ODELL	307	Nancy R Snyder	
ENGL 100	06	3.00	College Writing					
MW	04:00 PM	05:15 PM			ODELL	305	Kathy Snow Hartwell	
ENGL 101	01	3.00	English Composition I					
MW	09:30 AM	10:45 AM			ODELL	305	Joseph O'Connor	
ENGL 101	02	3.00	English Composition I					
MW	11:00 AM	12:15 PM			ODELL	305	Kathy Snow Hartwell	
ENGL 101	03	3.00	English Composition I					
W	05:30 PM	10:00 PM			LRC	BOARI	Vincent W. Beach	January 11 - February 22
ENGL 101	04	3.00	English Composition I					
TR	08:00 AM	09:15 AM			ODELL	307	Nancy R Snyder	
ENGL 101	05	3.00	English Composition I					
TR	11:00 AM	12:15 PM			ODELL	307	James A. McCoy	
ENGL 101	06	3.00	English Composition I					
TR	01:00 PM	02:15 PM			ODELL	307	James A. McCoy	
ENGL 101	07	3.00	English Composition I					
MW	02:30 PM	03:45 PM			ODELL	305	Kathy Snow Hartwell	
ENGL 102	01	3.00	English Composition II					
MW	09:30 AM	10:45 AM			ODELL	306	Nada F. Najjar	
ENGL 102	02	3.00	English Composition II					
TR	08:00 AM	09:15 AM			ODELL	305	Joseph O'Connor	
ENGL 102	03	3.00	English Composition II					
MW	01:00 PM	02:15 PM			ODELL	306	Nada F. Najjar	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 13 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>ENGLISH &amp; LITERATURE</b>								
ENGL 102	04	3.00	English Composition II					
TR	11:00 AM	12:15 PM			ODELL	305	Joseph O'Connor	
ENGL 102	05	3.00	English Composition II					
TR	09:30 AM	10:45 AM			ODELL	305	Joseph O'Connor	
ENGL 102	06	3.00	English Composition II					
TR	01:00 PM	02:15 PM			ODELL	305	Joseph O'Connor	
ENGL 102	07	3.00	English Composition II					
S	09:00 AM	03:30 PM			SHRY	201	Nancy R Snyder	March 3 - April 14
ENGL 220	01	3.00	Technical Writing					
MW	11:00 AM	12:15 PM			ODELL	307	James A. McCoy	
ENGL 220	02	3.00	Technical Writing					
MW	09:30 AM	10:45 AM			ODELL	307	James A. McCoy	
ENGL 303	01	3.00	A Survey of American Literature II					
MW	11:00 AM	12:15 PM			ODELL	306	Nada F. Najjar	
ENGL 307	01	3.00	British Lit I: Heroes & Monsters					
T	02:30 PM	05:00 PM			LRC	BOARI	M. Susan E. Bonifer	
ENGL 405	01	3.00	Shakespeare					
T	05:30 PM	10:00 PM			LRC	BOARI	Vincent W. Beach	March 7 - April 25
ENGL 415	01	3.00	Mountain Whispers/Creative Writing					
F	12:00 PM	02:30 PM			LRC	MEDIA	James A. McCoy	
<b>ENVIRONMENTAL SUSTAINABILITY</b>								
ENSUS254	01	3.00	Introductory Soil Science					
MW	02:30 PM	03:45 PM			SHRY	204	Aida Jimenez-Esquilin	
ENSUS365	01	3.00	Bioremediation					
TR	02:30 PM	03:45 PM			SHRY	201	Aida Jimenez-Esquilin	
<b>FINANCE</b>								
FIN 310	H1	3.00	Finance					
TR	09:30 AM	10:45 AM			CART	302	Ann M. Nagye	Hybrid Study Course
FIN 316	01	3.00	Financial Statement Analysis					
MW	09:30 AM	10:45 AM			CART	306	R. Jason Cade	
FIN 400	01	3.00	Problems in Corporate Finance					
TR	08:00 AM	09:15 AM			CART	314	Staff	
FIN 425	01	3.00	Finance Practicum					
		00:00 AM	00:00 AM				R. Jason Cade	Approval by Practicum Center
FIN 425	02	6.00	Finance Practicum					
		00:00 AM	00:00 AM				R. Jason Cade	Approval by Practicum Center

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 14 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>FINANCE</b>							
FIN 425	03	9.00	Finance Practicum			R. Jason Cade	Approval by Practicum Center
		00:00 AM	00:00 AM				
FIN 425	04	12.00	Finance Practicum			R. Jason Cade	Approval by Practicum Center
		00:00 AM	00:00 AM				
FIN 425	05	15.00	Finance Practicum			R. Jason Cade	Approval by Practicum Center
		00:00 AM	00:00 AM				
FIN 430	01	3.00	Investments				
MW		01:00 PM	02:15 PM	CART	302	Ann M. Nagye	
<b>FORENSIC INVESTIGATION</b>							
FORIV101	01	3.00	Intro to Criminalistics and FS				
TR		09:30 AM	10:45 AM	ODELL	202	Bryan Lacy Bjork	
FORIV200	01	3.00	Criminalistics I: Indoor & Outdoor				
MW		11:00 AM	12:15 PM	ODELL	203	Mason Altare Hines	
FORIV210	01	3.00	Intro to Fingerprint Evidence				
MW		09:30 AM	10:45 AM	ODELL	207	Lara Katherine Rutherford	
FORIV210L	01	1.00	Intro to Fingerprint Evidence Lab				
W		11:00 AM	12:15 PM	ODELL	207	Lara Katherine Rutherford	
FORIV220	01	3.00	Intro to Forensic Photography				
MW		01:00 PM	02:15 PM	SHRY	402	Andrew W. Wheeler	
FORIV245	01	3.00	AFIS Technology I				
MW		02:30 PM	03:45 PM	ODELL	207	Lara Katherine Rutherford	
FORIV246	01	3.00	AFIS Technology II				
MW		02:30 PM	03:45 PM	ODELL	207	Lara Katherine Rutherford	
FORIV280	01	3.00	Advanced Latent Fingerpringting				
MW		04:00 PM	05:15 PM	ODELL	201	Lara Katherine Rutherford	
FORIV320	01	3.00	Criminalistics III: Trace				
MW		09:30 AM	10:45 AM	SHRY	402	Andrew W. Wheeler	
FORIV330	01	3.00	Kinesics Interviewing				
MW		11:00 AM	12:15 PM	ODELL	202	Andrew W. Wheeler	
FORIV342	01	3.00	Fire Inspection, Structures and Sys				
T		04:30 PM	07:00 PM	ODELL	202	Charles W Vannatter	
FORIV350	01	3.00	Medicolegal Death Investigation				
TR		02:30 PM	03:45 PM	ODELL	202	Bryan Lacy Bjork	
FORIV351	01	3.00	Sexual Assault Investigation				
TR		01:00 PM	02:15 PM	ODELL	202	Bryan Lacy Bjork	
FORIV409	01	3.00	Senior Seminar in Forensic Inv				
W		04:30 PM	07:00 PM	SHRY	402	Andrew W. Wheeler	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 15 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>FORENSIC INVESTIGATION</b>							
FORIV410	01	3.00	Senior Thesis				
M	04:30 PM	07:00 PM		ODELL	202	Andrew W. Wheeler	
FORIV490	01	3.00	Forensic Investigation Practicum			Andrew W. Wheeler	Approval by Practicum Center
	00:00 AM	00:00 AM					
FORIV490	02	6.00	Forensic Investigation Practicum			Andrew W. Wheeler	Approval by Practicum Center
	00:00 AM	00:00 AM					
FORIV490	03	9.00	Forensic Investigation Practicum			Andrew W. Wheeler	Approval by Practicum Center
	00:00 AM	00:00 AM					
FORIV490	04	12.00	Forensic Investigation Practicum			Andrew W. Wheeler	Approval by Practicum Center
	00:00 AM	00:00 AM					
FORIV490	05	15.00	Forensic Investigation Practicum			Andrew W. Wheeler	Approval by Practicum Center
	00:00 AM	00:00 AM					
<b>FRAUD</b>							
FRD 202	01	3.00	Fundamentals of Fraud Examination				
TR	01:00 PM	02:15 PM		CART	306	Ann M. Nagye	
FRD 346	01	3.00	Interviewing Techniques				
TR	08:00 AM	09:15 AM		CART	310	Staff	Cross-listed with ACCT 346
<b>HEALTH CARE MED INFORMATICS</b>							
HCMI 301	01	3.00	Introduction to Medical Informatics				
R	06:00 PM	08:30 PM		HSB	105	Staff	
<b>HISTORY</b>							
HIST 102	01	3.00	History of World Civilizations II				
TR	02:30 PM	03:45 PM		ODELL	302	Carl Wolfe	
HIST 203	01	3.00	United States History I				
TR	01:00 PM	02:15 PM		ODELL	302	Carl Wolfe	
HIST 204	01	3.00	United States History II				
MW	02:30 PM	03:45 PM		ODELL	302	Carl Wolfe	
HIST 205	01	3.00	American Environmental History				
MW	01:00 PM	02:15 PM		ODELL	302	Carl Wolfe	
<b>HEALTH SCIENCE</b>							
HLTH 103	01	2.00	Introduction to Health Science				
MW	01:00 PM	02:15 PM		HSB	105	Connie Cyphers	
HLTH 103L	01	1.00	Intro to Health Science Skills Lab				
R	03:00 PM	05:00 PM		HSB	104	Connie Cyphers	
HLTH 211	01	3.00	Medical Terminology I				
TR	11:00 AM	12:15 PM		WISEH	211	Connie Cyphers	Cross-Listed with MAST-211

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 16 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>HEALTH SCIENCE</b>								
HLTH 211	02	3.00	Medical Terminology I					
M	06:00 PM	08:30 PM			WISEH	211	Staff	Cross-Listed with MAST-211
HLTH 212	01	3.00	Medical Terminology II					
TR	09:30 AM	10:45 AM			HSB	105	Janet L Hinton	Cross-listed with MAST-212
<b>HOSPITALITY</b>								
HOSP 205	01	3.00	Introduction to Hospitality					
M	05:00 PM	07:30 PM			CART	308	Allison Nettles	
HOSP 410	01	3.00	Resort Management					
T	05:00 PM	07:30 PM			CART	308	Allison Nettles	
HOSP 425	01	3.00	Practicum					
	00:00 AM	00:00 AM					Leonard Gibson Bailey	Approval by Practicum Center
HOSP 425	02	6.00	Practicum					
	00:00 AM	00:00 AM					Leonard Gibson Bailey	Approval by Practicum Center
HOSP 425	03	9.00	Practicum					
	00:00 AM	00:00 AM					Leonard Gibson Bailey	Approval by Practicum Center
HOSP 425	04	12.00	Practicum					
	00:00 AM	00:00 AM					Leonard Gibson Bailey	Approval by Practicum Center
HOSP 425	05	15.00	Practicum					
	00:00 AM	00:00 AM					Leonard Gibson Bailey	Approval by Practicum Center
<b>HUMANITIES</b>								
HUMN 101	01	3.00	Humanities I					
MW	01:00 PM	02:15 PM			ODELL	208	James Caplinger	
HUMN 102	01	3.00	Humanities II					
MW	02:30 PM	03:45 PM			ODELL	208	James Caplinger	
HUMN 105	01	3.00	Beginning French					
MW	04:00 PM	05:15 PM			ODELL	103	Maria Meador	
HUMN 205	01	3.00	Intermediate French					
MW	05:30 PM	06:45 PM			ODELL	103	Maria Meador	
HUMN 220	01	3.00	Hollywood Classic Film					
R	02:30 PM	05:00 PM			LRC	BOARI	M. Susan E. Bonifer	Cross-listed with COMM 220
HUMN 280	01	3.00	Hist. of Country & Bluegrass Music					
TR	01:00 PM	02:15 PM			LRC	BOARI	Everett A. Lilly	Cross-listed with MUSC 280
HUMN 350	01	3.00	World Religions					
M	06:00 PM	08:30 PM			ODELL	208	Staff	Cross-listed with RELI 350
<b>FOUND OF EFFECTIVE LEADERSHIP</b>								
LDSP 101	01	3.00	Foundations of Effective Leadership					
TR	11:00 AM	12:15 PM			HERT	107	Elisebeth VanderWeil	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 17 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>LEGAL STUDIES</b>								
LGLS 208	01	3.00	Civil Litigation I					
TR	08:00 AM	09:15 AM			CART	308	Robert Burnside	
LGLS 225	01	3.00	Will & Estate Administration					
TR	09:30 AM	10:45 AM			CART	308	Priscilla H Gay	
LGLS 230	01	3.00	Torts					
TR	11:00 AM	12:15 PM			CART	308	Priscilla H Gay	
LGLS 298	H1	3.00	Business Law					
MW	01:00 PM	02:15 PM			CART	308	Priscilla H Gay	Hybrid Study Course
LGLS 309	01	3.00	Sp. Topics					
T	01:00 PM	03:30 PM			CART	308	Priscilla H Gay	
LGLS 314	01	3.00	Ethics and Professional Resp.					
S	09:00 AM	03:30 PM			CART	308	Christopher Howard	March 3 - April 14
LGLS 320	01	3.00	Administrative Practice/Procedure					
M	09:30 AM	12:00 PM			CART	308	Priscilla H Gay	
LGLS 405	01	3.00	Alternative Dispute Resolution					
W	05:30 PM	08:00 PM			CART	308	Christopher Howard	
LGLS 425	01	3.00	Practicum					
	00:00 AM	00:00 AM					Priscilla H Gay	Approval by Practicum Center
LGLS 425	02	6.00	Practicum					
	00:00 AM	00:00 AM					Priscilla H Gay	Approval by Practicum Center
LGLS 425	03	9.00	Practicum					
	00:00 AM	00:00 AM					Priscilla H Gay	Approval by Practicum Center
LGLS 425	04	12.00	Practicum					
	00:00 AM	00:00 AM					Priscilla H Gay	Approval by Practicum Center
LGLS 425	05	15.00	Practicum					
	00:00 AM	00:00 AM					Priscilla H Gay	Approval by Practicum Center
LGLS 440	01	3.00	Civil Rights & Constitutional Law					
T	05:30 PM	08:00 PM			CART	309	Hamilton Drew Skeens	
LGLS 450	01	3.00	Senior Seminar					
MW	04:00 PM	05:15 PM			CART	311	Sixin Qian	
<b>MEDICAL ASSISTING</b>								
MAST 101	01	3.00	Keyboarding					
MW	11:00 AM	12:15 PM			LRC	300	Nancy W. Gwinn	Cross-listed with OFAD 101
MAST 103	01	3.00	Introduction to Medical Assisting					
MW	09:30 AM	10:45 AM			HSB	105	Connie Cyphers	
MAST 204	01	3.00	Phlebotomy II					
T	02:30 PM	05:00 PM			HSB	104	Janet L Hinton	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 18 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Begin Time	End Time						
<b>MEDICAL ASSISTING</b>								
MAST 211	01	3.00	Medical Terminology I					
TR	11:00 AM	12:15 PM			WISEH	211	Connie Cyphers	Cross-Listed with HLTH-211
MAST 211	02	3.00	Medical Terminology I					
M	06:00 PM	08:30 PM			WISEH	211	Staff	Cross-Listed with HLTH-211
MAST 212	01	3.00	Medical Terminology II					
TR	09:30 AM	10:45 AM			HSB	105	Janet L Hinton	Cross-Listed with HLTH-212
MAST 213	01	3.00	Clinical Laboratory Science					
MW	02:30 PM	03:45 PM			HSB	104	Janet L Hinton	
MAST 215	01	3.00	Medical Transcription II					
T	06:00 PM	08:30 PM			LRC	301	Jennifer Leigh Thompson-Shi	
MAST 219	01	3.00	Medical Coding II					
W	06:00 PM	08:30 PM			HSB	105	Staff	
MAST 245	01	2.00	Clinical Skills II Theory					
MW	11:00 AM	12:15 PM			HSB	104	Janet L Hinton	
MAST 245L	01	1.00	Clinical Skills II Lab					
R	01:00 PM	03:00 PM			HSB	104	Janet L Hinton	
MAST 250	01	2.00	Administrative Skills II					
TR	01:00 PM	02:15 PM			LRC	301	Connie Cyphers	
MAST 250L	01	1.00	Administrative Skills Lab II					
W	03:00 PM	05:00 PM			LRC	301	Connie Cyphers	
<b>MATHEMATICS</b>								
MATH 100	01	3.00	General Mathematics					
MW	09:30 AM	10:45 AM			ODELL	303	Staff	
MATH 100	02	3.00	General Mathematics					
TR	11:00 AM	12:15 PM			SHRY	202	Krishna P Shrestha	
MATH 100	03	3.00	General Mathematics					
MW	01:00 PM	02:15 PM			SHRY	202	Krishna P Shrestha	
MATH 100	04	3.00	General Mathematics					
MW	11:00 AM	12:15 PM			ODELL	303	Staff	
MATH 100	05	3.00	General Mathematics					
TR	02:30 PM	03:45 PM			ODELL	303	Staff	
MATH 100	06	3.00	General Mathematics					
S	09:00 AM	03:30 PM			SHRY	201	Gyaneswor Pokharel	January 14 - February 18
MATH 101	01	3.00	Math for the Health Sciences					
MW	11:00 AM	12:15 PM			ODELL	308	James E. Hodge	
MATH 102	01	3.00	Beginning Algebra					
MW	01:00 PM	02:15 PM			ODELL	303	Staff	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 19 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>MATHEMATICS</b>								
MATH 102	02	3.00	Beginning Algebra		ODELL	301	Gyaneswor Pokharel	
TR	11:00 AM	12:15 PM						
MATH 102	03	3.00	Beginning Algebra		SHRY	201	Kerri C. Lookabill	
TR	09:30 AM	10:45 AM						
MATH 102	04	3.00	Beginning Algebra		SHRY	201	Kerri C. Lookabill	
MW	02:30 PM	03:45 PM						
MATH 102	05	3.00	Beginning Algebra		SHRY	201	Kerri C. Lookabill	
MW	09:30 AM	10:45 AM						
MATH 104	01	3.00	Business Mathematics		CART	310	Kathy Lewis-Payne	
MW	01:00 PM	02:15 PM						
MATH 112	01	3.00	Intermediate Algebra		ODELL	302	Staff	
MW	09:30 AM	10:45 AM						
MATH 112	02	3.00	Intermediate Algebra		ODELL	303	Staff	
TR	09:30 AM	10:45 AM						
MATH 112	03	3.00	Intermediate Algebra		ODELL	303	Staff	
TR	11:00 AM	12:15 PM						
MATH 116	01	3.00	Elementary Statistics		SHRY	201	Kerri C. Lookabill	
MW	01:00 PM	02:15 PM						
MATH 116	02	3.00	Elementary Statistics		ODELL	301	Gyaneswor Pokharel	
W	07:00 PM	09:30 PM						
MATH 120	01	3.00	College Algebra		ODELL	308	James E. Hodge	
MW	01:00 PM	02:15 PM						
MATH 120	02	3.00	College Algebra		ODELL	308	James E. Hodge	
TR	09:30 AM	10:45 AM						
MATH 120	03	3.00	College Algebra		ODELL	308	James E. Hodge	
MW	09:30 AM	10:45 AM						
MATH 130	01	3.00	Plane Trigonometry		ODELL	302	Staff	
TR	11:00 AM	12:15 PM						
MATH 212	01	4.00	Calculus II		ODELL	308	James E. Hodge	
TR	01:00 PM	02:55 PM						
MATH 313	01	3.00	Applied Statistics		SHRY	201	Kerri C. Lookabill	
MW	11:00 AM	12:15 PM						
<b>MANAGEMENT</b>								
MGMT 120	01	3.00	Intro to Business & Tech Skills		CART	314	Charles W. Davis	
MW	01:00 PM	02:15 PM						
MGMT 120	02	3.00	Intro to Business & Tech Skills		CART	314	Charles W. Davis	
TR	11:00 AM	12:15 PM						

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 20 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>MANAGEMENT</b>								
MGMT 302	01	3.00	Fundamentals of Management					
TR	09:30 AM	10:45 AM			CART	314	Charles W. Davis	
MGMT 308	01	3.00	Labor Relations Management					
MW	02:30 PM	03:45 PM			CART	314	Charles W. Davis	
MGMT 313	01	3.00	Applied Statistics					
MW	11:00 AM	12:15 PM			SHRY	201	Kerri C. Lookabill	
MGMT 325	01	3.00	Management Information Systems					
TR	09:30 AM	10:45 AM			CART	307	George Shriver	
MGMT 408	01	3.00	Operations Management					
MW	02:30 PM	03:45 PM			CART	307	George Shriver	
MGMT 410	H1	3.00	Organizational Systems Theory					
MW	08:00 AM	09:15 AM			CART	302	Ann M. Nagye	Hybrid Study Course
MGMT 425	01	3.00	Management Practicum					
	00:00 AM	00:00 AM					Ann M. Nagye	Approval by Practicum Center
MGMT 425	02	6.00	Management Practicum					
	00:00 AM	00:00 AM					Ann M. Nagye	Approval by Practicum Center
MGMT 425	03	9.00	Management Practicum					
	00:00 AM	00:00 AM					Ann M. Nagye	Approval by Practicum Center
MGMT 425	04	12.00	Management Practicum					
	00:00 AM	00:00 AM					Ann M. Nagye	Approval by Practicum Center
MGMT 425	05	15.00	Management Practicum					
	00:00 AM	00:00 AM					Ann M. Nagye	Approval by Practicum Center
MGMT 440	H1	3.00	Leadership					
MW	09:30 AM	10:45 AM			CART	302	Marjorie H. Smith	
MGMT 450	01	3.00	Business Strategy Capstone					
MW	11:00 AM	12:15 PM			CART	312	Ann M. Nagye	Crosslisted with CA 450
<b>MARKETING</b>								
MKTG 306	01	3.00	Fundamentals of Marketing					
MW	09:30 AM	10:45 AM			CART	310	Kathy Lewis-Payne	
MKTG 333	01	3.00	Advertising					
MW	11:00 AM	12:15 PM			CART	310	Kathy Lewis-Payne	
MKTG 340	01	3.00	Consumer Behavior					
TR	01:00 PM	02:15 PM			CART	302	Damon Jerel Hamby	
MKTG 370	H1	3.00	E-Commerce					
TR	01:00 PM	02:15 PM			CART	310	Kathy Lewis-Payne	Hybrid Study Course
MKTG 415	H1	3.00	Retail and Distribution Management					
TR	11:00 AM	12:15 PM			CART	310	Kathy Lewis-Payne	Hybrid Study Course

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 21 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>MARKETING</b>							
MKTG 425	01	3.00	Marketing Practicum			Kathy Lewis-Payne	Approval by Practicum Center
		00:00 AM	00:00 AM				
MKTG 425	02	6.00	Marketing Practicum			Kathy Lewis-Payne	Approval by Practicum Center
		00:00 AM	00:00 AM				
MKTG 425	03	9.00	Marketing Practicum			Kathy Lewis-Payne	Approval by Practicum Center
		00:00 AM	00:00 AM				
MKTG 425	04	12.00	Marketing Practicum			Kathy Lewis-Payne	Approval by Practicum Center
		00:00 AM	00:00 AM				
MKTG 425	05	15.00	Marketing Practicum			Kathy Lewis-Payne	Approval by Practicum Center
		00:00 AM	00:00 AM				
<b>MUSIC</b>							
MUSC 101	01	3.00	Music Appreciation				
TR		09:30 AM	10:45 AM	ODELL	LL4	Kenneth Weaver	
MUSC 164	01	1.00	Applied Drums				
T		02:00 PM	02:50 PM	ODELL	LL4	Rebecca Green	
MUSC 165	01	1.00	Applied Brass				
T		03:00 PM	03:50 PM	ODELL	LL4	Rebecca Green	
MUSC 168	01	1.00	Intermediate Guitar				
F		10:20 AM	11:10 AM	ODELL	101	Everett A. Lilly	
MUSC 172	01	1.00	Intermediate Mandolin				
F		10:20 AM	11:10 AM	ODELL	101	Steve Acord	
MUSC 174	01	1.00	Intermediate Fiddle				
F		11:10 AM	12:00 PM	ODELL	101	Steve Acord	
MUSC 175	01	3.00	Applied Voice I				
MW		04:00 PM	05:15 PM			James Caplinger	
MUSC 178	01	1.00	Bluegrass Singing II				
F		11:10 AM	12:00 PM	ODELL	101	Everett A. Lilly	
MUSC 180	01	1.00	Intermediate Banjo				
F		09:30 AM	10:20 AM	ODELL	101	Steve Acord	
MUSC 180	02	1.00	Beginning Bass				
F		09:30 AM	10:20 AM	ODELL	101	Everett A. Lilly	
MUSC 260	01	1.00	Varsity Pep Band				
T		06:00 PM	07:00 PM	ODELL	LL4	Rebecca Green	
MUSC 261	01	1.00	Concert Band				
T		07:30 PM	08:30 PM	ODELL	LL4	Rebecca Green	
MUSC 280	01	3.00	Hist. of County & Bluegrass Music				
TR		01:00 PM	02:15 PM	LRC	MEDIA	Everett A. Lilly	Cross-listed with HUMN 280

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 22 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>MUSIC</b>							
MUSC 280	02	3.00	History of Rock & Roll				
MW	11:00 AM	12:15 PM		ODELL	LL4	Kenneth Weaver	
MUSC 280	03	3.00	History of Rock & Roll				
TR	01:00 PM	02:15 PM		ODELL	LL4	Kenneth Weaver	
<b>NURSING</b>							
NURS 301	01	3.00	Principles of Mental Health Nursing				
M	08:30 AM	12:30 PM		WISEH	203	Janet M Lilly	January 9 - March 4
NURS 301L	01	2.00	Prin of Mental Hlth Nurs Clin Lab				
TW	00:00 AM	00:00 AM				Kay B. Stewart	January 9 - March 4
NURS 322	01	2.00	Nursing of the Older Adult				
M	08:30 AM	12:30 PM		WISEH	204	Sally A. Sale	March 5 - April 30
NURS 322L	01	2.00	Nursing/Older Adult Clinical Lab				
TW	00:00 AM	00:00 AM				Robin Ann Blume	March 5 - April 30
NURS 330	01	2.00	Nursing Research				
M	01:30 PM	03:30 PM		WISEH	204	Anita Jean Myers	
NURS 420	01	3.00	Leadership in Nursing				
M	09:30 AM	12:15 PM		WISEH	211	Rose Marie Morton	
NURS 421	01	1.00	Professional Trends and Issues				
M	08:30 AM	09:30 AM		WISEH	211	Christy Estep	
NURS 422	01	6.00	Practicum				
TW	00:00 AM	00:00 AM				Rose Marie Morton	
NURS 430	01	2.00	Senior Capstone Seminar				
M	01:30 PM	03:30 PM		WISEH	211	Sally A. Sale	
<b>OFFICE ADMINISTRATION</b>							
OFAD 101	01	3.00	Keyboarding				
MW	11:00 AM	12:15 PM		LRC	300	Nancy W. Gwinn	Cross-listed with MAST 101
OFAD 106	01	3.00	Records Management				
TR	11:00 AM	12:15 PM		LRC	301	Nancy W. Gwinn	
OFAD 225	01	3.00	Directed Office Practicum				
	00:00 AM	00:00 AM				Nancy W. Gwinn	
OFAD 425	01	3.00	Office Management Practicum				
	00:00 AM	00:00 AM				Nancy W. Gwinn	Approval by Practicum Center
OFAD 425	02	6.00	Office Management Practicum				
	00:00 AM	00:00 AM				Nancy W. Gwinn	Approval by Practicum Center
OFAD 425	03	9.00	Office Management Practicum				
	00:00 AM	00:00 AM				Nancy W. Gwinn	Approval by Practicum Center

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 23 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Begin Time	End Time					
<b>OFFICE ADMINISTRATION</b>							
OFAD 425	04	12.00	Office Management Practicum			Nancy W. Gwinn	Approval by Practicum Center
		00:00 AM	00:00 AM				
OFAD 425	05	15.00	Office Management Practicum			Nancy W. Gwinn	Approval by Practicum Center
		00:00 AM	00:00 AM				
<b>OCCUPATIONAL THERAPY ASSISTANT</b>							
OTA 204	01	4.00	OT in Adult Physical Perf Part I			Jacqueline Annette Hughes	
MW		01:00 PM	03:45 PM	HSB	LL1		
OTA 204	02	4.00	OT in Adult Physical Perf Part I			Jacqueline Annette Hughes	
TR		01:00 PM	03:45 PM	HSB	LL1		
OTA 206	01	2.00	Level One Fieldwork II			Jacqueline Annette Hughes	Day and Time TBA
		00:00 AM	00:00 AM				
OTA 209	01	3.00	Modalities & Methods OT Perf/Lab			Kathryn E Blose	
MW		10:00 AM	11:45 AM	HSB	LL1		
OTA 210	01	3.00	OT Performance of Children			Kathryn E Blose	
TR		08:00 AM	09:45 AM	HSB	LL1		
OTA 215	01	3.00	Occupational Performance of Elderly			Kathryn E Blose	
MW		08:00 AM	09:45 AM	HSB	LL1		
<b>PHYSICAL EDUCATION &amp; HEALTH</b>							
PHED 110	01	3.00	Beg Cardiovascular Conditioning			Robert E. Bolen	Times TBA
		00:00 AM	00:00 AM				
PHED 112	01	3.00	Adv Cardiovascular Conditioning			Robert E. Bolen	Times TBA
		00:00 AM	00:00 AM				
PHED 181	01	2.00	Yoga			Krishna P Shrestha	
T		04:00 PM	05:40 PM	LRC	MEDIA		
PHED 181	02	2.00	Yoga			Krishna P Shrestha	
W		04:00 PM	05:40 PM	LRC	MEDIA		
<b>PHILOSOPHY</b>							
PHIL 190	01	3.00	Ethics			James Phillip Smith	
TR		11:00 AM	12:15 PM	ODELL	202		
PHIL 190	02	3.00	Ethics			James Phillip Smith	
MW		09:30 AM	10:45 AM	ODELL	103		
PHIL 190	03	3.00	Ethics			Ryan Patrick Snuffer	
R		06:00 PM	08:30 PM	ODELL	106		
PHIL 190	04	3.00	Ethics			Jason Lowe	
TR		01:00 PM	02:15 PM	ODELL	103		
PHIL 200	01	3.00	Medical Ethics and Law			Staff	
T		06:00 PM	08:30 PM	ODELL	101		

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 24 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>PHILOSOPHY</b>								
PHIL 200	02	3.00	Medical Ethics and Law					
TR	09:30 AM	10:45 AM			ODELL	103	Ryan Patrick Snuffer	
PHIL 200	03	3.00	Medical Ethics and Law					
MW	08:00 AM	09:15 AM			ODELL	106	Ryan Patrick Snuffer	
PHIL 201	01	3.00	Introduction to Philosophy					
TR	08:00 AM	09:15 AM			ODELL	103	James Phillip Smith	
PHIL 201	02	3.00	Introduction to Philosophy					
MW	08:00 AM	09:15 AM			ODELL	103	James Phillip Smith	
<b>PHYSICS</b>								
PHYS 101	01	3.00	Introduction to Physics					
TR	09:30 AM	10:45 AM			ODELL	301	Gyaneswor Pokharel	
PHYS 212	01	3.00	Physics II					
TR	02:30 PM	03:45 PM			ODELL	301	Gyaneswor Pokharel	
PHYS 212L	01	1.00	Physics II Laboratory					
T	04:00 PM	06:00 PM			WISEH	309	Staff	
<b>POLITICAL SCIENCE</b>								
POLI 202	01	3.00	State & Local Government					
TR	05:30 PM	06:45 PM			ODELL	103	William E. Meador, Jr.	
<b>PSYCHOLOGY</b>								
PSYC 201	01	3.00	Principles of Psychology					
T	06:00 PM	08:30 PM			ODELL	301	Staff	
PSYC 201	02	3.00	Principles of Psychology					
MW	01:00 PM	02:15 PM			ODELL	106	Staff	
PSYC 201	03	3.00	Principles of Psychology					
TR	09:30 AM	10:45 AM			ODELL	101	Staff	
PSYC 212	01	3.00	Lifespan Developmental Psychology					
TR	02:30 PM	03:45 PM			ODELL	106	Annie M Cardell	
PSYC 212	02	3.00	Lifespan Developmental Psychology					
T	06:00 PM	08:30 PM			ODELL	106	Annie M Cardell	
PSYC 305	01	3.00	Physiological Psychology					
TR	09:30 AM	10:45 AM			ODELL	208	Annie M Cardell	
PSYC 310	01	3.00	Social Science Statistics					
TR	01:00 PM	02:15 PM			ODELL	106	Annie M Cardell	
PSYC 312	01	3.00	Experimental Psych Research Methods					
MW	01:00 PM	02:15 PM			ODELL	103	Staff	
PSYC 410	01	3.00	Psychological Assessment					
W	06:00 PM	08:30 PM			ODELL	101	Lisa Marie Richards	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 25 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Days	End Time	Beg Time					
<b>PSYCHOLOGY</b>								
PSYC 415	01	3.00		Psychological Aspects of Aging				
MW		03:45 PM	02:30 PM		ODELL	103	Staff	
PSYC 420	01	3.00		Theories of Personality				
M		08:30 PM	06:00 PM		ODELL	101	Indre Cuckler	
PSYC 435	01	3.00		Abnormal Psychology				
R		08:30 PM	06:00 PM		ODELL	101	Michael McDaniel	
PSYC 460	01	3.00		Learning Theories				
TR		12:15 PM	11:00 AM		ODELL	208	Annie M Cardell	
PSYC 461	01	3.00		Psyc Practicum				
		00:00 AM	00:00 AM				Annie M Cardell	Approval by Practicum Center
PSYC 461	02	6.00		Psyc Practicum				
		00:00 AM	00:00 AM				Annie M Cardell	Approval by Practicum Center
PSYC 461	03	9.00		Psyc Practicum				
		00:00 AM	00:00 AM				Annie M Cardell	Approval by Practicum Center
PSYC 461	04	12.00		Psyc Practicum				
		00:00 AM	00:00 AM				Annie M Cardell	Approval by Practicum Center
PSYC 466	01	6.00		Senior Project				
		00:00 AM	00:00 AM				Annie M Cardell	
PSYC 466	02	9.00		Senior Project				
		00:00 AM	00:00 AM				Annie M Cardell	
<b>PHYSICAL THERAPIST ASSISTANT</b>								
PTA 234	01	3.00		Neuropathology				
TR		01:30 PM	12:00 PM		HSB	103	Paula Sue Gallimore	
PTA 234	02	3.00		Neuropathology				
TR		03:00 PM	01:30 PM		HSB	103	Paula Sue Gallimore	
PTA 234L	01	2.00		Neuropathology Lab				
F		02:00 PM	12:30 PM		HSB	103	Paula Sue Gallimore	
PTA 234L	02	2.00		Neuropathology Lab				
F		03:00 PM	01:30 PM		HSB	103	Paula Sue Gallimore	
PTA 236	01	3.00		Orthopedics				
T		01:30 PM	11:00 AM		HSB	102	Regina Kay Brown	
PTA 236	02	3.00		Orthopedics				
T		04:00 PM	01:30 PM		HSB	102	Regina Kay Brown	
PTA 236L	01	2.00		Orthopedics Lab				
R		01:30 PM	11:00 AM		HSB	102	Regina Kay Brown	
PTA 236L	02	2.00		Orthopedics Lab				
R		04:00 PM	01:30 PM		HSB	102	Regina Kay Brown	

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 26 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>PHYSICAL THERAPIST ASSISTANT</b>								
PTA 238	01	3.00	Rehabilitation					
MW	12:30 PM	02:00 PM			HSB	102	Michael Patrick Bates	
PTA 238	02	3.00	Rehabilitation					
MW	02:00 PM	03:30 PM			HSB	102	Michael Patrick Bates	
PTA 238L	01	2.00	Rehabilitation Lab					
F	12:30 PM	02:00 PM			HSB	102	Michael Patrick Bates	
PTA 238L	02	2.00	Rehabilitation Lab					
F	02:00 PM	03:30 PM			HSB	102	Michael Patrick Bates	
PTA 240	01	1.00	PTA Seminar					
	00:00 AM	00:00 AM			HSB	103	Michael Patrick Bates	Day and Time TBA
PTA 240	02	1.00	PTA Seminar					
	00:00 AM	00:00 AM			HSB	103	Michael Patrick Bates	Day and Time TBA
<b>RADIOLOGIC TECHNOLOGY</b>								
RADT 103	01	2.00	Radiographic Imaging					
T	01:00 PM	02:40 PM			ODELL	LL1	Elizabeth Ann Daniels	January 10 - April 24
RADT 111	01	2.00	Radiographic Procedures II					
M	01:00 PM	04:30 PM			ODELL	LL1	Jason Michael Wilcox	January 9 - February 27
RADT 111L	01	2.00	Radiographic Procedures II Lab					
W	09:00 AM	12:30 PM			ODELL	LL1	Amanda R Johnson	January 11 - February 29
RADT 111L	02	2.00	Radiographic Procedures II Lab					
W	01:30 PM	05:00 PM			ODELL	LL1	Amanda R Johnson	January 11 - February 29
RADT 111L	03	2.00	Radiographic Procedures II Lab					
W	09:00 AM	12:30 PM			ODELL	LL1	Jason Michael Wilcox	January 11 - February 29
RADT 111L	04	2.00	Radiographic Procedures II Lab					
W	01:30 PM	05:00 PM			ODELL	LL1	Jason Michael Wilcox	January 11 - February 29
RADT 118	01	2.00	Radiologic Clinical II					
RF	00:00 AM	00:00 AM					Jason Michael Wilcox	January 12 - April 20
RADT 118	02	2.00	Radiologic Clinical II					
RF	00:00 AM	00:00 AM					Elizabeth Ann Daniels	January 12 - April 20
RADT 125	01	3.00	Radiologic Physics II					
MW	01:00 PM	04:30 PM			ODELL	LL1	Charles Forth	March 5 - April 30
RADT 217	01	2.00	Radiographic Pathology					
R	09:00 AM	12:00 PM			ODELL	LL1	Elizabeth Ann Daniels	January 12 - March 15
RADT 218	01	3.00	Radiologic Clinical VI					
MTW	00:00 AM	00:00 AM					Jason Michael Wilcox	January 9 - March 14
RADT 218	02	3.00	Radiologic Clinical VI					
MTW	00:00 AM	00:00 AM					Elizabeth Ann Daniels	January 9 - March 14

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 27 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>RADIOLOGIC TECHNOLOGY</b>								
RADT 228	01	5.00	Radiologic Clinical VII				Jason Michael Wilcox	March 19 - April 20
MTWRF	00:00 AM	00:00 AM						
RADT 228	02	5.00	Radiologic Clinical VII				Elizabeth Ann Daniels	March 19 - April 20
MTWRF	00:00 AM	00:00 AM						
RADT 229	01	1.00	Advanced Imaging		ODELL	LL1	Elizabeth Ann Daniels	January 12 - March 15
R	01:00 PM	02:30 PM						
RADT 230	01	2.00	Capstone Seminar				Jason Michael Wilcox	January 13 - March 16
F	09:00 AM	12:00 PM						
<b>RELIGIOUS STUDIES</b>								
RELI 225	01	3.00	Religion and Culture		ODELL	208	Staff	
MW	08:00 AM	09:15 AM						
RELI 350	01	3.00	World Religions		ODELL	208	Staff	Cross-listed with HUMN 350
M	06:00 PM	08:30 PM						
<b>SOCIOLOGY</b>								
SOCI 201	01	3.00	Introduction to Sociology		ODELL	304	Jungyun Gill	
TR	01:00 PM	02:15 PM						
SOCI 201	02	3.00	Introduction to Sociology		ODELL	304	Jungyun Gill	
TR	11:00 AM	12:15 PM						
SOCI 201	03	3.00	Introduction to Sociology		ODELL	106	Jungyun Gill	
MW	09:30 AM	10:45 AM						
SOCI 201	04	3.00	Introduction to Sociology		ODELL	106	William F Rookstool	
M	06:00 PM	08:30 PM						
SOCI 306	01	3.00	Marriage & the Family		ODELL	304	Jungyun Gill	
R	03:00 PM	05:30 PM						
SOCI 382	01	3.00	Survey Research Methods		HERT	107	Jungyun Gill	
MW	11:00 AM	12:15 PM						
<b>SOCIAL WORK</b>								
SOWK 101	01	1.00	Social Work Organization				Everett A. Lilly	
		00:00 AM	00:00 AM					
SOWK 101	02	1.00	Social Work Organization				Arnold Berend Simonse	
		00:00 AM	00:00 AM					
SOWK 200	01	4.00	Introduction to Social Work/Field C		ODELL	102	Karen Theresa Cummings-Lil	
TR	11:00 AM	12:15 PM						
SOWK 200	02	4.00	Introduction to Social Work/Field C				Karen Theresa Cummings-Lil Directed Study	
		00:00 AM	00:00 AM					
SOWK 201	01	3.00	Fundamentals of Social Work Practic		ODELL	102	Karen Theresa Cummings-Lil	
TR	09:30 AM	10:45 AM						

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 28 of 29

Course	Section	Credits	Title	Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time					
<b>SOCIAL WORK</b>							
SOWK 201	02	3.00	Fundamentals of Social Work Practic			Karen Theresa Cummings-Lil	Directed Study
		00:00 AM	00:00 AM				
SOWK 206	01	3.00	Human Behavior in the Soc Envir II			Arnold Berend Simonse	
TR		01:00 PM	02:15 PM	ODELL	101		
SOWK 206	02	3.00	Human Behavior in the Soc Envir II			Arnold Berend Simonse	Directed Study
		00:00 AM	00:00 AM				
SOWK 208	01	3.00	History of Social Welfare Policy			Everett A. Lilly	
TR		11:00 AM	12:15 PM	ODELL	103		
SOWK 208	02	3.00	History of Social Welfare Policy			Everett A. Lilly	Directed Study
		00:00 AM	00:00 AM				
SOWK 301	01	3.00	Social Work Statistics			Arnold Berend Simonse	
TR		11:00 AM	12:15 PM	ODELL	101		
SOWK 384	01	3.00	Management & Supervision			Everett A. Lilly	
MW		11:00 AM	12:15 PM	ODELL	101		
SOWK 384	02	3.00	Management & Supervision			Everett A. Lilly	Directed Study
		00:00 AM	00:00 AM				
SOWK 386	01	3.00	Crisis Intervention			Katherine L. Billips	
MW		01:00 PM	02:15 PM	LRC	MEDIA		
SOWK 386	02	3.00	Crisis Intervention			Katherine L. Billips	Directed Study
		00:00 AM	00:00 AM				
SOWK 400	01	3.00	Social Work Practice Methods I			Katherine L. Billips	
TR		09:30 AM	10:45 AM	LRC	MEDIA		
SOWK 402	01	3.00	Music, Culture & Society			Everett A. Lilly	
MW		09:30 AM	10:45 AM	ODELL	101		
SOWK 407	01	3.00	Social Work Practice Methods III			Arnold Berend Simonse	
M		01:00 PM	03:30 PM	ODELL	102		
SOWK 408	01	6.00	Field Practicum II			Katherine L. Billips	
		00:00 AM	00:00 AM				
SOWK 408	02	6.00	Field Practicum II			Katherine L. Billips	
		00:00 AM	00:00 AM				
SOWK 409	01	2.00	Integration Seminar II			Karen Theresa Cummings-Lil	
W		09:00 AM	11:00 AM	LRC	MEDIA		
SOWK 409	02	2.00	Integration Seminar II			Karen Theresa Cummings-Lil	
W		09:00 AM	11:00 AM	LRC	MEDIA		
SOWK 409	03	2.00	Integration Seminar II			Katherine L. Billips	
W		09:00 AM	11:00 AM	LRC	MEDIA		
SOWK 409	04	2.00	Integration Seminar II			Katherine L. Billips	
W		09:00 AM	11:00 AM	LRC	MEDIA		

# Course Schedule

## 2011-12 SPRING

11/14/2011  
Page 29 of 29

Course	Section	Credits	Title		Bldg	Room	Professor/Instructor	Notes
Days	Beg Time	End Time						
<b>SOCIAL WORK</b>								
SOWK 410	01	2.00	Application of SW Research II					
W	11:00 AM	12:00 PM			ODELL	102	Arnold Berend Simonse	
SOWK 410	02	2.00	Application of SW Research II					
W	11:00 AM	12:00 PM			ODELL	102	Arnold Berend Simonse	
<b>SPANISH</b>								
SPAN 101	01	3.00	Spanish I					
TR	04:00 PM	05:15 PM			ODELL	103	Maria Meador	
<b>SOCIAL SCIENCE</b>								
SSCI 181	01	3.00	University Skills for Success					
TR	09:30 AM	10:45 AM			ODELL	302	Staff	
SSCI 181	02	3.00	College Skills for Life					
MW	09:30 AM	10:45 AM			ODELL	102	Kenneth Weaver	
SSCI 181	03	3.00	University Skills for Success					
TR	11:00 AM	12:15 PM			ODELL	308	Staff	
<b>THEATRE PERFORMANCE</b>								
THEA 180	01	3.00	Introduction to Theatre					
MW	02:30 PM	03:45 PM			ODELL	204	Marina Hunley	
THEA 200	01	3.00	Voice and Movement					
TR	04:00 PM	05:15 PM			ODELL	204	Marina Hunley	
THEA 205	01	3.00	Acting II					
TR	02:30 PM	03:45 PM			ODELL	204	Marina Hunley	
THEA 315	01	3.00	Directing					
MW	11:00 AM	12:15 PM			ODELL	208	James Caplinger	

## INDEPENDENT STUDY CLASSES

COURSE CODE		SECTION	COURSE TITLE	CREDIT HOURS
ACCT	211	01	Principles of Accounting I	3
ACCT	212	01	Principles of Accounting II	3
ACCT	310	01	Computerized Accounting	3
ACCT	314	01	Accounting and Information Systems	3
ACCT	330	01	Intermediate Accounting I	3
ACCT	331	01	Intermediate Accounting II	3
ACCT	332	01	Intermediate Accounting III	3
ACCT	335	01	Federal and State Taxation I	3
ACCT	336	01	Federal & State Taxation II	3
ACCT	345	01	Fraud Examination	3
ACCT	360	01	Cost Management	3
ACCT	410	01	Auditing	3
ACCT	412	01	Advanced Accounting	3
ART	101	01	Art Appreciation	3
ART	108	01	Art Education	3
ART	280	01	Intro to Art History	3
ART	281	01	Hist of Quiltmaking in Appal	3
ART	282	01	Quiltmaking in 19th Century	3
ASTR	101	01	Introduction to Astronomy	3
ASTR	101	W1	Introduction to Astronomy	3
AVIA	480	W1	Human Factors in Flight	3
AVIA	481	01	Aviation Psychology	3
AVIA	482	W1	Aviation Marketing and Management	3
AVIA	483	W1	Air Transportation	3
AVIA	484	W1	Flight Crew Leadership	3
AVIA	485	W1	Aviation Economics	3
AVIA	487	W1	Aviation Security	3
AVIA	488	01	Aviation Stories	3
AVIA	489	01	Flight Safety	3
AVIA	490	W1	Aviation Law	3
BIOL	101	01	General Biology I	3
BIOL	101	W1	General Biology I	3
BIOL	101L	01	General Biology I Laboratory	1
BIOL	101L	W1	General Biology I Laboratory	1
BIOL	102	01	General Biology II	3
BIOL	102	W1	General Biology II	3
BIOL	102L	01	General Biology II Laboratory	1
BIOL	102L	W1	General Biology II Laboratory	1
BIOL	103	01	Biology for Non-science Majors	3
BIOL	110	01	Intro to Environmental Science	3
BIOL	201	01	Introductory Ecology	3
BIOL	212	01	Intro to Human Anatomy & Physiology	3

COURSE CODE		SECTION	COURSE TITLE	CREDIT HOURS
BIOL	212	W1	Intro to Human Anatomy & Physiology	3
BIOL	212L	01	Intro to Human Anatomy & Phys Lab	1
BIOL	212L	W1	Intro to Humn Anatomy & Phys Lab	1
BIOL	215	01	Human Anatomy and Physiology I	4
BIOL	215	W1	Human Anatomy and Physiology I	4
BIOL	215L	01	Human Anatomy & Physiology I Lab	1
BIOL	215L	W1	Human Anatomy & Physiology I Lab	1
BIOL	216	01	Human Anatomy and Physiology II	4
BIOL	216	W1	Human Anatomy and Physiology II	4
BIOL	216L	01	Human Anatomy & Physiology II Lab	1
BIOL	216L	W1	Human Anatomy & Physiology II Lab	1
BIOL	219	01	Microbiology	3
BIOL	219L	01	Microbiology Laboratory	1
BIOL	222	01	Fundamentals of Nutrition	3
BIOL	252	01	Fisheries Management Techniques	3
BIOL	260	01	Ichthyology	3
BIOL	261	01	Aquatic Insects	3
BIOL	263	01	Limnology	3
BIOL	280	01	Conservation of Natural Resources	3
BIOL	302	01	Stream Ecology	3
BIOL	303	01	Entomology	3
BIOL	340	01	Genetics	3
BIOL	351	01	Botany	3
BIOL	352	01	Wildlife Management	3
BIOL	384	01	Sp Tp Physical Anthropology	3
CHEM	101	01	Basic Chemistry	3
CHEM	201	01	Chemistry for the Health Sciences I	3
CHEM	211	01	College Chemistry I	3
CHEM	211L	01	College Chemistry I Laboratory	1
CHEM	212	01	College Chemistry II	3
CHEM	212L	01	College Chemistry II Laboratory	1
CHEM	301	01	Organic Chemistry I	3
CHEM	301L	01	Organic Chemistry I Laboratory	1
CHEM	302	01	Organic Chemistry II	3
CHEM	302L	01	Organic Chemistry II Laboratory	1
CHEM	480	01	Biochemistry I	4
CIS	100	W1	Basic Computer Utilization	3
CIS	115	01	Fund of Computer Applications	3
CIS	115	W1	Fund of Computer Applications	3
COMM	200	01	Prin of Comm in Health Care	3
COMM	200	W1	Prin of Comm in Health Care	3
COMM	204	01	Intro to Speech Communication	3
COMM	204	W1	Intro to Speech Communication	3
COMM	250	01	Interpersonal Communication	3
COMM	312	01	Gender Images	3

COURSE CODE		SECTION	COURSE TITLE	CREDIT HOURS
CRJS	101	01	Introduction to Criminal Justice	3
CRJS	220	01	Juvenile Justice	3
CRJS	230	01	American Legal Systems	3
CRJS	231	01	Criminal Procedure	3
CRJS	240	01	Introduction to Policing	3
CRJS	245	01	Criminal Investigations	3
CRJS	250	01	Introduction to Corrections	3
CRJS	254	01	Criminology	3
CRJS	256	01	Criminal Law	3
CRJS	258	01	Constitutional Law	3
CRJS	260	01	Intro to Terrorism & Homeland Sec	3
CRJS	301	01	Cultural Diversity in Criminal Just	3
CRJS	326	01	Invest International Terrorism	3
CRJS	338	01	Correctional Institutions	3
CRJS	340	01	Patrol Practices and Techniques	3
CRJS	360	01	Management of CJ Organizations	3
CRJS	362	01	Admin of Criminal Justice Org	3
CRJS	381	01	Organized Crime	3
CRJS	400	01	Ethics in Criminal Justice	3
CRJS	401	01	Criminal Justice Research	3
CRJS	410	01	Senior Thesis	3
ECON	201	01	Principles of Economics I	3
ECON	201	W1	Principles of Economics I	3
ECON	202	01	Principles of Economics II	3
ECON	202	W1	Principles of Economics II	3
ENGL	100	01	College Writing	3
ENGL	101	01	English Comp I	3
ENGL	101	W1	English Composition I	3
ENGL	102	01	English Composition II	3
ENGL	209	01	A Survey of World Literature I	3
ENGL	210	01	A Survey of World Literature II	3
ENGL	220	01	Technical Writing	3
ENGL	300	01	Children's Literature	3
ENGL	300	W1	Children's Literature	3
ENGL	301	01	Appalachian Studies	3
ENGL	302	01	A Survey of American Literature	3
ENGL	303	01	A Survey of American Literature II	3
ENGL	307	01	A Survey of English Literature I	3
ENGL	308	01	A Survey of English Literature II	3
ENGL	313	W1	Literature and the Environment	3
FIN	201	01	Principles of Finance	3
FIN	310	01	Finance	3
FIN	316	01	Financial Statement Analysis	3
FIN	320	01	Advanced Finance	3
FORIV	255	01	Digital Evidence	3

<b>COURSE CODE</b>	<b>SECTION</b>	<b>COURSE TITLE</b>	<b>CREDIT HOURS</b>	
FRSC	280	01	Firefighter Leadership	3
GEOG	201	01	Geography of North America	3
GEOG	202	01	World Geography	3
GEOG	280	01	Physical Geography	3
GEOG	281	01	Geography of Western Europe	3
GEOG	282	01	Geography of the Middle East	3
GEOG	283	01	Geography of India & South Asia	3
GEOG	284	01	Geography of China	3
GEOG	285	01	Geography of Africa	3
GEOG	286	01	Geog of Latin America & Caribbean	3
GEOG	287	01	Geog of Japan & Pacific Rim	3
GEOG	301	01	West Virginia Geography	3
GEOL	101	01	Introduction to Geology	3
GEOL	280	01	Intro to Paleontology	3
GEOL	281	01	Intro. to Archaeology	3
GHSC	503	01	Behavior in Organizations	3
GHSC	504	01	Transforming Organizational Culture	3
GHSC	622	01	The Healthcare Executive	3
GIDS	501	01	Methodology	3
GIDS	503	01	Behavior in Organizations	3
GIDS	504	01	Transforming Organizational Culture	3
GIDS	519	01	Psych of Psychotherapy & Counseling	3
GIDS	521	01	Advanced Educational Psychology	3
GIDS	522	01	Psyc. of Spirituality & Religion	3
GIDS	523	01	Psyc:Prof Ethics & Legal Issues	3
GIDS	524	01	Teaching Intro. to Psychology	3
GIDS	525	01	Cognitive Psychology	3
GIDS	527	01	Social Psychology	3
GIDS	620	01	Psychopathology	3
HCAR	303	01	Health Services Organization	3
HCAR	350	01	Managed Health Care	3
HCAR	401	01	Health Law	3
HCAR	405	01	Financial Management of Health Serv	3
HCAR	417	01	Research Methods in Hlth Profession	3
HCM I	301	01	Introduction to Medical Informatics	3
HCM I	307	01	Health Care Reimbursement Systems	3
HIST	101	01	History of World Civilizations I	3
HIST	102	01	History of World Civilizations II	3
HIST	203	01	United States History I	3
HIST	204	01	United States History II	3
HIST	207	01	WV History, Geography, & Gov	3
HIST	211	01	History of Crime in America	3
HIST	380	01	American Military History	3
HIST	381	01	History of the Vietnam Conflict	3
HIST	382	01	The Art of War in World History	3

COURSE CODE		SECTION	COURSE TITLE	CREDIT HOURS
HIST	384	01	History of Ancient Greece	3
HIST	386	01	History of Women in America	3
HLTH	103	01	Introduction to Health Science	2
HLTH	103L	01	Intro to Health Science Skills Lab	1
HLTH	211	01	Medical Terminology I	3
HLTH	212	01	Medical Terminology II	3
HUMN	101	01	Humanities	3
HUMN	280	01	Disney Animation: Intro to Film	3
HUMN	282	01	Intro to Women's Studies	3
HUMN	301	01	Appalachian Studies	3
HUMN	312	01	Gender Images	3
HUMN	350	01	World Religions	3
LGLS	100	01	Intro to Law and the Court System	3
LGLS	225	01	Estate Administration	3
LGLS	230	01	Torts	3
LGLS	235	01	Real Estate Transactions	3
LGLS	240	01	Business Organizations	3
LGLS	297	01	Contracts	3
LGLS	298	01	Business Law	3
LGLS	301	01	Employment Law	3
LGLS	350	01	Technology in the Law	3
LGLS	440	01	Civil Rights & Constitutional Law	3
LS	301	01	Focus and Design	3
LS	303	01	Research Methods	3
LS	450	01	Capstone Seminar	3
MAST	101	W1	Keyboarding	3
MAST	103	W1	Introduction to Medical Assisting	3
MAST	104	W1	Phlebotomy I	3
MAST	201	W1	Intermediate Information Processing	3
MAST	206	W1	Disease Processes	3
MAST	208	W1	Basic Pharmacology	3
MAST	211	01	Medical Terminology I	3
MAST	211	W1	Medical Terminology I	3
MAST	212	01	Medical Terminology II	3
MAST	212	W1	Medical Terminology II	3
MAST	213	W1	Clinical Laboratory Science	3
MAST	218	W1	Medical Coding I	3
MAST	219	W1	Medical Coding II	3
MAST	223	W1	Medical Billing and Reimbursement	3
MAST	224	W1	Preparation for Certification	2
MAST	230	W1	Administrative Skills I	2
MAST	230L	W1	Administrative Skills Theory Lab I	1
MAST	240	W1	Clinical I Skills Theory	2
MAST	240L	W1	Clinical Skills I Lab	1
MAST	245	W1	Clinical Skills II Theory	2

COURSE CODE		SECTION	COURSE TITLE	CREDIT HOURS
MAST	245L	W1	Clinical Skills II Lab	1
MAST	250	W1	Administrative Skills II	2
MAST	250L	W1	Administrative Skills Lab II	3
MAST	260	W1	Clinical Skills Capstone	1
MAST	270	W1	Administrative Skills Capstone	1
MAST	290	W1	Practicum	3
MATH	100	01	General Mathematics	3
MATH	100	W1	General Mathematics	3
MATH	101	01	Math for the Health Sciences	3
MATH	102	01	Beginning Algebra	3
MATH	102	W1	Beginning Algebra	3
MATH	104	01	Business Mathematics	3
MATH	108	01	Math for Teachers	3
MATH	112	01	Intermediate Algebra	3
MATH	112	W1	Intermediate Algebra	3
MATH	116	01	Elementary Statistics	3
MATH	120	01	College Algebra	3
MATH	120	W1	College Algebra	3
MATH	130	01	Plane Trigonometry	3
MATH	210	01	Calculus I	4
MATH	212	01	Calculus II	4
MATH	214	01	Calculus III	4
MATH	313	01	Applied Statistics	3
METR	101	01	Introduction to Meteorology	3
MGMT	120	01	Intro to Business & Tech Skills	3
MGMT	120	W1	Intro to Business & Tech Skills	3
MGMT	302	01	Fundamentals of Management	3
MGMT	302	W1	Fundamentals of Management	3
MGMT	303	01	Entrepreneurship	3
MGMT	304	01	Organizational Behavior	3
MGMT	304	W1	Organizational Behavior	3
MGMT	312	01	Small Business Management	3
MGMT	312	W1	Small Business Management	3
MGMT	313	01	Applied Statistics	3
MGMT	316	01	Business Ethics	3
MGMT	316	W1	Business Ethics	3
MGMT	322	01	Strategic Human Resource Mgmt	3
MGMT	322	W1	Strategic Human Resource Mgmt	3
MGMT	325	01	Management Information Systems	3
MGMT	325	W1	Management Information Systems	3
MGMT	408	01	Operations Management	3
MGMT	410	01	Organizational Systems Theory	3
MGMT	430	01	Business Project Management	3
MGMT	450	01	Business Strategy Capstone	3
MKTG	280	01	Retail Management	3

<b>COURSE CODE</b>	<b>SECTION</b>	<b>COURSE TITLE</b>	<b>CREDIT HOURS</b>
MKTG 306	01	Fundamentals of Marketing	3
MKTG 306	W1	Fundamentals of Marketing	3
MKTG 331	01	Professional Selling & Sales Mgmt	3
MKTG 333	01	Advertising	3
MKTG 340	01	Consumer Behavior	3
MKTG 345	01	Services Marketing	3
MKTG 370	01	E-Commerce	3
MKTG 373	01	Supply Chain Management	3
MKTG 415	01	Retail and Distribution Management	3
MKTG 440	01	Qualitative Research Methods	3
MUSC 101	01	Music Appreciation	3
OFAD 101	01	Keyboarding	3
OFAD 106	01	Records Management	3
OFAD 201	01	Intermediate Information Processing	3
OFAD 202	01	Advanced Document Production	3
OHS 106	01	Introduction to Hazardous Materials	3
OHS 210	01	OSHA Regulations	3
OHS 211	01	Map Reading	3
OHS 245	01	Respiratory/Personal Protection	3
OHS 300	01	Toxicology	3
OHS 301	01	Envrmt Occupation Hlth & Safety	3
OHS 315	01	Fundamentals of Industrial Hygiene	3
OHS 318	01	Environmental Engineering II	3
OHS 384	01	Psychology of Safety	3
OHS 403	01	Hazardous Materials Management	3
OHS 415	01	Advanced Industrial Hygiene	3
PHIL 106	01	Logic and Critical Thinking	3
PHIL 190	01	Ethics	3
PHIL 190	W1	Ethics	3
PHIL 200	01	Medical Ethics and Law	3
PHIL 200	W1	Medical Ethics and Law	3
PHIL 201	01	Introduction to Philosophy	3
PHIL 380	01	Philosophy of Religion	3
PHYS 101	01	Introduction to Physics	3
PHYS 211	01	Physics I	3
PHYS 212	01	Physics II	3
PNPM 302	01	Intro to Managing Nonprofit Organiz	3
POLI 101	01	Introduction to Political Science	3
POLI 201	01	American Federal Government	3
POLI 202	01	State & Local Government	3
POLI 280	01	Intro to Public Administration	3
POLI 283	01	Public Personnel Administration	3
PSYC 201	01	Principles of Psychology	3
PSYC 212	01	Lifespan Developmental Psychology	3
PSYC 280	01	Early Childhood Development	3

COURSE CODE		SECTION	COURSE TITLE	CREDIT HOURS
PSYC	302	01	Social Psychology	3
PSYC	308	01	Child & Adolescent Psychopathology	3
PSYC	309	01	Drugs & Behavior	3
PSYC	310	01	Social Science Statistics	3
PSYC	380	01	Early Childhood Curriculum	3
PSYC	402	01	Health Psychology	3
PSYC	410	01	Psychological Assessment	3
PSYC	415	01	Psychological Aspects of Aging	3
PSYC	420	01	Theories of Personality	3
PSYC	430	01	Human Sexuality	3
PSYC	435	01	Abnormal Psychology	3
PSYC	450	01	Cognitive Psychology	3
PSYC	460	01	Learning Theories	3
PSYC	481	01	Clinical Psychology	3
PSYC	484	01	Sports Psychology	3
RDNG	100	01	Reading and Study Skills	3
RELI	281	01	Judaism	3
RELI	282	01	Islam	3
RELI	283	01	Christianity	3
SOCI	201	01	Introduction to Sociology	3
SOCI	202	01	Fundamental Social Problems	3
SOCI	306	01	Marriage & the Family	3
SOCI	415	01	Sociological Aspects of Aging	3
SOWK	200	01	Introduction to Social Work/Field C	4
SOWK	204	01	Human Behavior in the Soc Envir I	3
SOWK	208	01	History of Social Welfare Policy	3
SOWK	302	01	Social Welfare Policy & Legislation	4
SOWK	306	01	Human Diversity	3
SOWK	307	01	Case Management	3
SOWK	402	01	Poverty in America	3
SSCI	181	01	University Skills for Success	3



## TERMS & CONDITIONS

- I have read and understand the add, drop and withdrawal policies and timelines for this term.
- I understand that I must contact the Financial Aid office to determine what effect, if any, dropping or withdrawing from my course(s) will have on receiving/retaining financial aid award.
- I understand that I must complete the FAFSA and online interview within the first 10 days of my semester if I plan to pay with financial aid monies.
- I have read and understand the attendance policy.
- I understand that I may be dropped from my course(s) if I fail to comply with the university attendance policy and any financial aid monies received may need to be returned. I further understand that returning financial aid may result in an increase to any balance due on my student account.
- I understand that if I am enrolling in Independent Study classes in addition to in-seat or online classes, I will need to contact the Financial Aid office prior to registration to determine what effect, if any, it will have on my award monies. I understand that all coursework for Independent Study courses must be complete, final grades must be posted, and GPAs must meet satisfactory academic progress before I will be eligible to receive financial aid for the following semester. (Please see your financial aid counselor if you have questions about your term dates and how these courses can impact your financial aid.)
- If I decide that I do not want to participate in an Independent Study course for which I have enrolled, I understand that I must officially drop the course within 10 business days of the registration date. Further, I understand that I must verify my participation in each Independent Study course within 10 business days or I may be administratively dropped from the course.
- I understand that I should contact my academic advisor prior to the beginning of every semester to ensure I am meeting degree requirements.
- I hereby grant Mountain State University full authority to credit federal or state financial aid directly to my student account. These funds may be used for payment of any current tuition, room, board, books, supplies, fees, and/or insurance charges, or up to \$200.00 on prior balances.
- I agree to pay any balance remaining after payment from financial aid, employers or other outside agencies have been applied to my account. Any balance remaining will be due in full by the last day of the semester for which I am currently registering.
- I agree that I will be responsible for all charges to my account, including those not posted to my account at the time charges were made. I understand that my official transcript and/or diploma will not be released until my account is paid in full.
- I understand and agree that any legal action or proceeding relating to my use of Mountain State University's web site or any Mountain State University services shall be brought exclusively in federal or state court sitting in Beckley, Raleigh County, West Virginia and will be governed by and construed exclusively in accordance with the laws of the State of West Virginia, notwithstanding conflicts of laws principles.

## SPRING 2011-12 Independent Study Registration Form

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Student ID# \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Major \_\_\_\_\_ Concentration or Minor \_\_\_\_\_ Circle One: Associate or Bachelor

Dept. Prefix	Course No.	Section No.	Course Name	Credit Hours	ADD	Credit or Audit

**By signing this form I understand and agree to the following:**

- The full tuition/fees are due at the time of registration either through a check, credit card payment, financial aid or other approved assistance.
- Independent Study courses must be dropped within 10 business days of the registration date.
- I must confirm my participation/attendance in each Independent Study course within 10 business days or I may be dropped from the course(s).
- I agree to the terms and conditions on the back of this registration form.

**Notice:** All coursework for Independent Study courses must be complete, final grades posted, and GPAs must meet satisfactory academic progress before you will be eligible to receive financial aid for the following semester. Please see your financial aid counselor if you have questions about your term dates and how these courses can impact your financial aid.

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Advisor's Signature**

\_\_\_\_\_  
**Date**

**FALL Registration: December 16, 2011 – April 15, 2012**

You may contact an academic advisor by calling 1-800-766-6067 ext 1347, 1651, 1415, 1447 or 1579. Students are responsible for the courses they choose.

## TERMS & CONDITIONS

- I have read and understand the add, drop and withdrawal policies and timelines for this term.
- I understand that I must contact the Financial Aid office to determine what effect, if any, dropping or withdrawing from my course(s) will have on receiving/retaining financial aid award.
- I understand that I must complete the FAFSA and online interview within the first 10 days of my semester if I plan to pay with financial aid monies.
- I have read and understand the attendance policy.
- I understand that I may be dropped from my course(s) if I fail to comply with the university attendance policy and any financial aid monies received may need to be returned. I further understand that returning financial aid may result in an increase to any balance due on my student account.
- I understand that if I am enrolling in Independent Study classes in addition to in-seat or online classes, I will need to contact the Financial Aid office prior to registration to determine what effect, if any, it will have on my award monies. I understand that all coursework for Independent Study courses must be complete, final grades must be posted, and GPAs must meet satisfactory academic progress before I will be eligible to receive financial aid for the following semester. (Please see your financial aid counselor if you have questions about your term dates and how these courses can impact your financial aid.)
- If I decide that I do not want to participate in an Independent Study course for which I have enrolled, I understand that I must officially drop the course within 10 business days of the registration date. Further, I understand that I must verify my participation in each Independent Study course within 10 business days or I may be administratively dropped from the course.
- I understand that I should contact my academic advisor prior to the beginning of every semester to ensure I am meeting degree requirements.
- I hereby grant Mountain State University full authority to credit federal or state financial aid directly to my student account. These funds may be used for payment of any current tuition, room, board, books, supplies, fees, and/or insurance charges, or up to \$200.00 on prior balances.
- I agree to pay any balance remaining after payment from financial aid, employers or other outside agencies have been applied to my account. Any balance remaining will be due in full by the last day of the semester for which I am currently registering.
- I agree that I will be responsible for all charges to my account, including those not posted to my account at the time charges were made. I understand that my official transcript and/or diploma will not be released until my account is paid in full.
- I understand and agree that any legal action or proceeding relating to my use of Mountain State University's web site or any Mountain State University services shall be brought exclusively in federal or state court sitting in Beckley, Raleigh County, West Virginia and will be governed by and construed exclusively in accordance with the laws of the State of West Virginia, notwithstanding conflicts of laws principles.